

Appendix A

Towns of Fayette & Varick Joint Comprehensive Planning Commission MINUTES 9-15-2003

These minutes record the first meeting of the Town of Fayette Comprehensive Planning Commission, at 7:00 PM September 15, 2003.

Meeting called to order by: Chairman Keith G. Tidball at 7:06 PM.

In Attendance:

Chairman Keith G. Tidball
Doug Freier
Mark Lott
Ros Parks
Dan D'Amico
Ed Hartman

Absent:

Jeff Trout
Allen Merrill
Noah Sargent (Town Board Planning Liaison)
Dave Ettman (Town Council)

Audience:

Addison Mason, President, High Banks Neighborhood Assoc.
David Goldstein
Cindy Lorenzetti
Thomas Bjorkman, Chairman Town of Varrick Planning Board

Chairman Tidball made welcome and opening remarks, congratulating Town of Fayette Planning Board on their efforts and hard work to get the Comprehensive Plan project this far.

In order to proceed further, it was deemed necessary to be appoint an interim Comprehensive Planning Commission (CPC) Secretary. Volunteers were asked for...Ros Parks agreed to be Interim CPC Secretary until a permanent one is appointed.

Motion: Ed Hartman

Second: Dan D' Amico

Vote: Unanimous

Motion to appoint Ros Parks CPC Interim Secretary passed.

Motion proposed to postpone selecting a permanent CPC Secretary until CBC is more fully staffed.

Motion: Ros Parks
Second: Dan D'Amico
Vote: Unanimous

Motion to postpone selecting a permanent CPC Secretary until CBC is more fully staffed passed.

Chair offered floor to audience for comments, but no one wished to address the Commission, stating that they were only there to observe.

Ros Parks reported on the Town of Fayette activities from the previous meeting and the four resolutions that established and staffed the Commission. (See Attached Planning Board Document TOF Resolution Document)

Chair asked for nominations for Vice Chair position.

Dan D'Amico nominated Doug Freier, but Doug declined.

Dan D'Amico volunteered himself.

Ros Parks offered that he could also fill that position and that he regularly attends Town of Fayette (TOF) monthly meetings and it might help as the TOF Councilman appointed to liaise between the Planning Board is a poor Liaison.

Dan D'Amico withdrew his offer to be Vice Chair.

Motion proposed to name Ros Parks TOF CPC Vice Chair.

Motion: Dan D'Amico

Second: Doug Freier

Vote: Unanimous

Motion to name Ros Parks TOF CPC Vice Chair passed.

The TOF CPC apologized to Thomas Bjorkman for the Finger Lakes Times newspaper article that said TOF is doing comprehensive plan with TO Varick. Ros Parks assured Mr. Bjorkman that there was no agreement on Varick involvement, only that TOF CPC was willing to work jointly w/Varick if they came on board soon, but that the TOF was moving ahead now, regardless.

We discussed by-laws, and moved to adopt by-laws of the TOF Planning Board, with 5 amendments:

- 1.) During "Items from the floor," allow ten minutes total, 2 min per person, at the beginning of each meeting, subject to the discretion of the Chair. Extension of time allotted for "Items from the Floor" may be granted at the discretion of the Chair and with a vote of the majority of the CPC.
- 2.) Make each meeting time and place well publicized to encourage resident participation.
- 3.) Remind audience and CPC at each meeting of the open meeting law.

- 4.) Pass around a sign in sheet for all in attendance, including audience, to help identify people for the minutes, and to document resident participation.
- 5.) Establish subcommittees and chairs
 - a. Participation & Publicity Committee
 - i. Include watershed groups, IDA's, Farm Bureau, etc,
 - ii. Deal w/ press releases
 - iii. Hold/host public participation events
It is the desire of the CPC to have more than the minimum number of meetings around town, and include everyone, either by changing venues or by soliciting people from various distinct areas of town to meet at TOF offices. The facilitators of these meetings will hold a critical role.
 - b. Consultant Liaison committee
 - i. Will begin by working with County Planning to create RFP
 - ii. Will not handle/ manage grant or funding pursuits.

Motion proposed to adopt existing TOF Planning Board by-laws with above proposed 5 amendments.

Motion: Keith Tidball

Second: Ed Hartman

Vote: Unanimous

Motion to adopt existing TOF Planning Board by-laws with above proposed 5 amendments passed.

Keith Tidball reported that Tim Cullinen of Cornell Cooperative Extension Community and Rural Development Initiative should be at the next meeting on October 20th, 2003, to begin facilitation of a visioning process.

It was recognized that we are making a 10-20 year plan but that it must be a dynamic process and the final product must be re-evaluated at least every 5 years to keep current.

Ros questioned whether or not staffing committees was wise while we are at minimum staff levels, yet if we wait, we will not make progress toward our end goal. We should get started as soon as possible. Committees might be appointed by ?

Thoma Bjorkman, Varrick Planning Board Chair identified himself and expressed an interest in being involved in the consultation RFP process, but also indicated that Town of Varrick Town board may not be ready to proceed with a comprehensive plan yet. TOF CPC gave Tom a copy of the 12 page "starter document" to use in his presentations.

Priorities for CPC

- 1.) Start getting materials together to begin drafting RFP with insert-able/removable clauses to include/exclude Varrick as the process moves forward.
- 2.) Pursue grant applications

Discussion on Small Towns and Cities grant.

Thomas Bjorkman aware of other grants to be investigated.

Ros proposed a motion to pursue the Small Towns and Cities grant, despite short notice.

Motion: Ros Parks

Second: Mark Lott

Vote: Unanimous

Keith proposed a motion to establish 3 committees, and staff them in the future;

1. Participation and Publicity Committee
2. Consultant Liaison Committee
3. Funds/Development Committee

Motion: Keith Tidball

Second: Ros Parks

Vote: Unanimous

Reports:

Chairman- Keith has had two good discussions with the Cayuga Lake Watershed Network and Seneca Lake Pure Waters, and both have expressed interest and support in/for the development of TOF Comprehensive Plan. (See attached letters of support) Also, Dr. Patrick McGuire, Professor of Economics at Hobart/William Smith College and current Director of the Finger Lakes Institute, is interested in working with TOF CPC and would like to bring some of his students to our meetings.

Citizens in the audience asked if they could do things to encourage or expedite funding sources and we encouraged them to be as involved as they could.

Dan proposed a motion to be paid by TOF for CPC meetings at the same rate as Planning Board meetings..

Motion: Dan D'Amico

Second: Ed Hartman

Vote: Unanimous

Proposal to adjourn by Chair.

Motion to adjourn offered by Mark Lott

Motion: Mark Lott

Second: Keith Tidball

Vote: Unanimous

Attachments:

12 page Comprehensive Plan Proposal to TOF Board
Letter of support from Cayuga Lake Watershed Network
Letter of support from Seneca Pure Waters
Letter from Patrick McGuire

Minutes approved: _____

CPC MINUTES - 10/20/03

These minutes record the second meeting of the Town of Fayette Comprehensive Planning Commission, at 7:00, October 20, 2003.

Meeting called to order by Chairman Keith Tidball at 7:05 pm.

In Attendance:

Keith Tidball
Ed Hartman
Doug Freier
Allan Merrill
Dan D'Amico
Ros Parks
Jeff Trout

Absent:

Noah Sargent

Other Attendees:

Bill Larzelere
Thomas Bjorkman
Harriet Haynes
Tim Cullenan
Harriet Haynes
Carolyn Mc Guane
Cindy Lorenzetti

The commission moved that Tim Cullenen's Presentation be moved to the top of the agenda. Timothy A. Cullenen, AICP is an Extension Support Specialist with the Community and Rural Development Institute of Cornell University.

Tim Cullenen's Presentation:

Communities need to be pro-active to deal with inevitable changes. Comprehensive Plans can be from 10 to 300 pages and can cost from \$2K to \$200K. The Comprehensive Plan is made up of 4 support bases: Economic Base—Human Support /Infrastructure—Physical Infrastructure—Social Infrastructure. They all lead to community development. Comprehensive Planning Considerations are: Open Space Enhancements—Infrastructure Development—Local Government Service Improvements. It is imperative that the Town Board, Town Supervisor and Planning Board are 100% behind this plan process or it will waste \$10-20-30K and achieve NOTHING.

A good plan is "organic"—a living, growing, changing plan that is flexible. It should allow you to make your community a place to be proud of. If you aren't moving forward, you are falling behind. The CPC and the Town Board should buy many copies of the

book "*A Practical Guide to Comprehensive Planning*" by N.Y. Planning Federation. To develop a good RFP we should be as specific as we can, while remaining flexible.

In Schuyler County, two towns, possibly Orange and Tyrone, started to do a joint Comprehensive Plan with Town of Dix. Dix, however, bowed out and went solo to develop their own. Orange and Tyrone completed their plans together. Much sharing of town equipment and services have come from this joint venture. Tim said Donnielle Hoternomi with the Schuyler County Planning, would be a good contact person to answer more questions on the topic. Events like the upcoming election would be an excellent time to start community visionary process by asking people to fill out a short questionnaire, stating their three favorite aspects of the Town of Fayette. Tim will get a copy of his entire power point presentation to Keith soon. This presentation ended about 8:00pm.

Motion to approve, without corrections, the minutes of the September 15, 2003 meeting.

Motion: Dan D"Amico

Second: Ed Hartman

Vote: Unanimous –carried

Items From The Floor: None.

New Business:

It was brought up that we as a commission and each member individually, should try to keep track of the time we invest in this process, to help substantiate our final proposal of a Comprehensive Plan to the Town of Fayette.

Motion to keep track of time spent.

Motion: Keith Tidball

Second: Allan Merrill

Vote: Unanimous

Discussion about the concept of getting paid at a rate in parity with the Planning Board payments. Jeff Trout said he would bring it up at the next Town Board Meeting.

Report from Thomas Bjorkman:

The Varick Town Board has given Thomas the task of staffing Varick's 5 allotted seats on our Comprehensive Planning Commission. He has 2 candidates running for Town Board council seats and he would like to wait until after the election to make his appointments.

There was discussion about the absence of the Town of Fayette's Planning and Zoning Liaison, Noah Sargent, and that the town should do something different if he can't attend

regularly. There was also discussion about the availability of our Town attorney, Dave Ettman and if we should invite him to our meetings. It was decided to wait and save the questions for him or approach him between meetings, before deciding to invite him to a regular meeting. Thomas Bjorkman said Varick's attorney told them that since a Town Board funds a CPC, it would be a conflict of interest for a town board member to be on a CPC. As long as there are no more than 2 board members on a committee (less than a majority) it is legal and reasonable to have board members on a CPC.

Ros Parks reported that Noah Sargent said as of the last Town of Fayette Board Meeting that Fran Barrett, owner of Barrett Marine, would like to be on the CPC, but neither Noah nor Fran came to the meeting tonight to confirm that.

Keith Tidball asked for input as to our criteria for screening possible candidates. We want the process to very transparent. We are looking for people who have a genuine interest, time to commit, and experience (related skills) to bring to the table/process. We acknowledged that so far we have no women on the CPC and we will work to change that.

Motion was made to adopt a process for bringing in new members that includes criteria and a response/vote of the CPC.

Motion: Jeff Trout

Second: Ros Parks

Vote: Unanimous-carried

For the next meeting Keith has tasked Thomas to come up with a proposal for Varick's individual input. Varick Town Board is supposed to meet on the first Tuesday of each month. November 1st is election day and the town office is the polling place, so it is unclear when they will meet in November.

Keith asked Harriet Haynes if she could get a template of a Comprehensive Planning Commission RFP. She doesn't have one on hand but will look for one.

Chariman's Report;

Keith has been talking with Harriet Haynes and Tim Cullinan, looking for input. He has also been looking for suitable bylaws we could amend and adopt.

Vice-Chairman's Report:

Ros Parks reported on the Genesee/Fingerlakes Regional Planning Council's upcoming fall workshop series to be held November 19th at Mount Morris, N.Y. He urged our members to attend.

Town of Fayette Liaison:

In Noah Sargent's absence, Jeff Trout reported that the Town of Fayette has committed \$25K (12.5K /yr. for the next 2 yrs.), pending approval of the proposed budget. The budget will be voted on at the next Town of Fayette Board meeting. At this point he feels it is too early to extend a thank you.

Other Business:

Harriet Haynes reported that Mark Sawyer, Director of the County Planning Dept. has resigned. Glenn Cooke is returning, presumably to focus on economic and industrial development, but he has expressed a new interest in the fact that 4 or 5 Seneca County towns are in the process of developing Comprehensive Plans. This should put the County in a better position to attract outside projects or funds for the county.

Jeff Trout asked Harriet Haynes about the likelihood of developing a countywide water district. Harriet said they are working with the Maxwell School to see what is most appropriate. Jeff also asked to be kept up to date on that.

Keith gave everyone an assignment to work on before the next meeting. Look at the 4 Support Bases; - Economic Base, Human Support Infrastructure, Social Infrastructure, Physical Infrastructure. Think of 3 aspects of each base from your personal point of view and share it with the group.

Thomas Bjorkman would like to meet with Glenn Cooke to remind him of all the things Mark Sawyer said he would do to help us. He would like Keith and Jeff to attend with him..

Motion to adjourn at 8:55 pm.

Motion: Doug Freier

Second: Mark Lott

Vote: Unanimous-carried

Minutes approved 2/23/04


Carolyn Mc Guane, Secretary

CPC MINUTES - 11/17/03

These minutes record the third meeting to the Town of Fayette Comprehensive Planning Commission, at 7:00, November 17, 2004.

In Attendance:

Chairman Keith Tidball
Ros Parks
Dan D'Amico
Allan Merrill
Mark Lott
Doug Freier
Thomas Bjorkman
Bill Larzelere
Annie Bachman

Other attendees:

Betsy Novy
Larry Novy
Cindy Lorenzetti
David Goldstein
Carolyn Mc Guane
Harriet Haynes, County Planning
Noah Sargent, TOF Board Liaison

Absent:

Jeff Trout
Ed Hartman

Meeting called to order at 7:00 p.m. by Chairman Keith Tidball.

CPC Ground rules and NYS Open Meetings Law were reviewed.

Review of the minutes was postponed until later in the meeting, when copies could be made and distributed.

Items from the floor: None.

Motion: approval of agenda by Keith Tidball.

Second: Dan D'Amico

Vote: Unanimous

New Business:

We reviewed applications to expand CPC. The Town of Fayette has 8 members currently and it was agreed to operate with a maximum of 20 members (15 from Fayette and 5 from Varick). However, to even out the membership it was proposed to offer Varick 8 or 9 seats, leaving Fayette with 11 or 12. Fayette currently has 4 applicants for CPC positions Those who have submitted letters of interest and brief biographies are: Betsy

and Larry Novy, Cindy Lorenzetti, from High Banks and Carolyn Mc Guane from Ritter Road.

Keith asked Thomas Bjorkman what guidelines he had to work with from Varick Town Board . Thomas said that the board gave him full authority to appoint anyone he sees fit. He said that Varick did a town wide mailing prior to their first open/visioning meeting that was held 11/12/03. It was apparent that their meeting was very successful. Fayette has not done much to advertise or quest to solicit resident input.

Motion was made to appoint 3 people for the Fayette side of the CPC.

Motion: Thomas Bjorkman

Second: Allan Merrill

Vote: Unanimous-Carried

All 4 active candidates, who have submitted letters of interest, were present.

After some discussion, Mr. Novy suggested that his name be withdrawn as his wife could certainly represent his input and he also thought it would be good to have some women on the commission. Noah Sargent said that he was sure the Board would not accept all of those applicants. After some discussion, it was motioned that the Town Board appoint the 3 women at the up coming meeting.

Motion: Doug Freier

Second: Dan D'Amico

Vote: Unanimous

The three applicants were then invited to participate in this meeting (except for voting).

Thomas Bjorkman was asked to share his time line. He wrote a press release the week before the visioning meeting and it went out 12 days prior to the meeting. He had the County generate mailing labels and employed Wilson Press of Seneca Falls, NY to print and mail the 800 letters at the cost of \$200. The County provided 1050 labels but 250 were duplicates.

Harriet Haynes said that there are 3 possible county mailing lists; property owners, registered voters, emergency 911 (all structures).

We recognize there are 3 stakeholders to start with, that could possibly host visioning meetings. They are Cayuga Lake Watershed Networks, Seneca Lake Pure Waters Assoc., and the Agricultural Community. To represent Ag interests, Seneca Co. Farm Bureau and Seneca Co. Cooperative Extension. All of these groups have mailing lists from their membership, and have newsletters already. They also have databases for additional interested parties beyond their memberships.

Keith made a motion to invite both Lake groups to send representatives to our next meeting. He would also like to create a Community Watershed Group, to deal with both lake groups and both towns.

Motion: Keith Tidball

Second: Thomas Bjorkman

Vote: Unanimous –Carried

Doug Freier volunteered to contact both Farm Bureau and Seneca County Cornell Cooperative Extension to see about their ideas, willingness and ability to help.

Thomas Bjorkman pointed out it is imperative to get naysayers on board ASAP so they don't wait until the end of the process and then attempt to de-rail it as it's about to be adopted.

It was reported there has been a Rt. 89 Scenic By-Way Committee established and that they share an office with Cayuga Lake Watershed Networks. Harriet Haynes thinks Moe Koch has been very involved and would be the best person to contact for more information. She is the Director of Tourism for Seneca County. In order to have made a proposal to create a Scenic By-Way, there had to be a complete inventory of businesses and assets along the corridor. This could be of value to the CPC. Anne Bachman, owner of Lakeshore Winery on Rt. 89, volunteered to interact with Rt. 89 Scenic By-Way group. It was noted that in Fayette and Varick there are at least 5 wineries (Goose Watch, Swedish Hill, Lake Shore, Knapp, and New Land).

We discussed possible contingency plans to allow us to continue in the event that Varick fails to fund this project beyond the \$15,000 committed so far. Thomas explained that the town budget is small and an extra \$5-10K shows up immediately in the tax rate, so it is a very sensitive situation.

RFP Pursuit:

Thomas Bjorkman, speaking as one who responds to RFP's often, says the more specific we can be, the better the proposal will be.

Harriet Haynes said that she doesn't have any RFP's or boiler plate language to share with us, but she will look for some for us. She says that we can specify in the RFP that cost is broken out for each town, itemizing common costs for both towns and separate the costs unique to Fayette and/or Varick.

Thomas brought some comprehensive plans to copy and share as a guideline. He has plans from Ovid, Romulus, and Town of Waterloo. Keith Tidball will have them copied and distribute to members.

Keith applauds Varick's visionary meeting last week and feels that it was well timed and very effective. We should also be aware that at the Cornell Campus there are staff and students of Human Ecology and City and Regional Planning and Human Resources.

Ros Parks reported on the Genesee/Fingerlakes Regional Planning Conference last week that he and Dan D'Amico attended. Dan talked about adult entertainment zoning strategies and the licensing approach.

Noah Sargent reported that the Town of Fayette has committed \$25,000, over the two years (\$12.5K x 2 yrs.) to fund our project and that the budget passed with that included. He said he would also push to have members of the CPC be paid \$25.00 per meeting.

Thomas Bjorkman reported on Varick's visionary meeting last Wednesday and Anne Bachman asked if they could appoint more people to fill Varick's seat vacancies beyond the 5 seats currently filled.

Approval of the CPC meeting 10/20/03 minutes.

Motion: Keith Tidball

Second: Thomas Bjorkman

Vote: Unanimously carried (without changes)


Thomas Bjorkman reported that he did meet with Glenn Cooke following the Varick meeting last week and that he was assured that the county planning department will make good on the things that Mark Sawyer said he would do for us.

Motion to adjourn: Allan Merrill

Second: Keith Tidball

Vote: Unanimous- meeting adjourned at 9:15 pm

Minutes approved 1/19/04


Carolyn Mc Guane, Secretary

CPC MINUTES 12/15/2003

These minutes record the fourth meeting of the Town of Fayette Comprehensive Planning Commission, at 7:00 PM, December 12, 2003.

Meeting called to order by: Chairman, Keith G. Tidball, at 7:07 PM.

In Attendance:

Chairman Keith G. Tidball
Ros Parks
Doug Freier
Dan D'Amico
Jeff Trout
Thomas Bjorkman
Anne Bachman
Al Woodward
Mike Dennis
Connie Tallcott
Noah Sargent
Fred Jensen (in place of Mark James)
Larry Novy
Betsy Novy
Carolyn Mc Guane
John McGuane
Cindy Lorenzetti
Fran Barrett

Chairman Tidball reviewed the meeting ground rules

Review and approval of prior meetings minutes (11/17/03) were postponed.

Items from the floor: None

Approval of Agenda: No changes- Motion to approve-Jeff Trout
Second- Dan D'Amico
Agenda Approved

Scenic By-Way Presentation by Connie Tallcott:

Connie started her work on scenic by-ways in 1987.

This project is now known as the Cayuga Lake By-Way, which is an 86 mile loop around Cayuga Lake (Rt.90 to 34B to 13 to 89 to 5 & 20)

Scenic By-Ways are by definition, a rural road (Highway) where no billboards are allowed (There were 3 on Rt 90 already) Billboard lobbyists are very powerful. Scenic By-way funding has been cut drastically. Suggested that Seneca and Tompkins Counties could get together to get funding.

If local ordinance doesn't regulate billboards, then you can use the State Scenic By-Way Law to regulate or prohibit billboards in the future.

There are kiosks on Rt. 90 in Union Springs, Kings Ferry and Saner Hill.

They were built by Cayuga County BOCES to specs provided by the Scenic By-Way Program.

The Scenic By-Way brochure offers free advertising. There are no By-way signs up at all.

Ultimately the RT 90-Scenic By-Way will be dissolved and become the Cayuga Lake By-Way. Once the designation was achieved, the meeting structure and frequency is very loose. Meetings held every other month became quarterly and then annually. This was largely due to limited funding.

Cornell Cooperative Extension:

Al Woodward, Executive Director of Seneca County CCE

Mike Dennis, Ag Program Leader

Agriculture is the # 1 industry for Seneca County (\$35 million). Cornell Cooperative Extension was involved in the creation of The Ag Enhancement Board that was established in March 2000.

Keith Tidball wanted to know if Seneca Co. CCE would be able to facilitate a public forum meeting. Al said they were very capable of performing this. Are there resources, capacity and interest?

Now 4 Amish communities in Seneca Co.(one in Clyde, 3 or 4 in Seneca Co.) There are 3 Mennonite Communities in Seneca County. Seneca County is one of few counties that have an increase in the number of farms. We need to inventory parties, make contacts and host and conduct a meeting. We all agree that it is unlikely that we will develop a consensus. What we are looking for is a range of ideas from within the local Ag community. Fred Jensen expects there are 100 plus people to listen to. The timeline for final project is one year. Ag input must be solicited before planting time.

Anne Bachman felt that we should focus on the few things that should be restricted. There should be no restrictions unless they are absolutely necessary. This should make the final process quicker and the final document thus should be small. Al Woodward was asked about resources, cost of postage and printing. Jeff Trout and Noah Sargent said they felt the Town of Fayette has funds to help with this project. Doug will continue to be the Ag Issue Liaison for CCE and Farm Bureau and CPC.

New Business:

Ros Parks reported on 2 AFT types

Land Trust Round table is First Wed. in January

Noah Sargent said he will go to the February Meeting (2\11\04) with Ros Parks.

Old Business:

Review of applications/selections for expanded CPC and related discussion was tabled and will be dealt with later.

Planning discussion regarding timeline for:

Town of Fayette announcement/awarenessbuilding/initial input meeting
(Similar to Varick's)

Cayuga Lake issues stake holder's input meeting

Seneca Lake issues stake holder's input meeting

Ag issues stake holder's input meeting

Tim Cullenen has been involved but is unavailable in December. Jeff Trout agreed to be Fayette Council/Spearhead Person if we can wait until February.

Regarding the Scenic By-Way Rt. 89 corridor:

Anne Bachman spoke to Moe Koch and found that she was very involved in getting the by-way adopted. Full document is 200 pages stating only what could happen (doesn't need to happen). Anne has an excerpt of a portion of the document dealing with Fayette and Varick only. The most focused interest point is Red Jacket Cemetery. Apparently there is some interest out of Watkins Glen to develop a by-way along Seneca Lake using most likely Rt. 96A and Rt. 414. This is a very long-term venture and there is no application for it as yet.

New Director: Director of Tompkins County Highway Dept.

Main Concerns are preserving views (big buildings and signs, etc) and Land Use. The next meeting is Feb. 5th. At Montezuma Refuge. Anne does plan to attend.

Reports:

Chairman had nothing to report at this time.

Vice Chairman –Farm Bureau and Ag issues roundtable

Town Board Liaison, Noah Sargent, said he would make recommendation to appoint three new members to the CPC.

Approval to be paid was not given. Noah will request at the January 8th 2004 organizational meeting that members of the CPC (Town of Fayette only) be paid \$35.00 per meeting. Allan made a motion that we only ask for the rate that the planning board will get (\$10.00). There was no second to the motion. Keith tabled the item.

Varick Representative, Thomas Bjorkman has lined up Dick Peterson as the Varick Town Board Liaison.

There was no further business or final item from the floor.

We DID NOT review or approve the minutes of the last meeting.

Motion to adjourn: Doug Freier

Second: Dan D'Amico

Vote: Unanimous

Minutes approved 1/19/04

Carolyn Mc Guane
Carolyn Mc Guane, Secretary

CPC MINUTES 1/19/04

These minutes record the fifth meeting of the Town of Fayette Comprehensive Planning Commission, at 7:05 PM, January 18, 2004.

Meeting called to order by: Keith G. Tidball

In attendance:

Cindy Lorenzetti (F)
Betsy Novy (F)
Bill Larzelere (V)
Alan Gelatt (V)
Mark Lott (F)
Doug Freier (F)
Jeff Trout (F)
Ros Parks (F)
Dan D'Amico (F)
Keith Tidball (F)
Thomas Bjorkman (V)

Absent:

Allan Merrill (F)
Carolyn Mc Guane (F)
(brought in minutes but
could not stay-family illness)
Anne Bachman (V)
Ed Hartman (F)

Audience:

Noah Sargent (F)
Larry Novy
Ed Stephany
Fred Jensen
Marion Balyszak, guest speaker
Exec. Director of Seneca Lake
Pure Waters Assoc.

Keith Tidball reviewed meeting ground rules and NYS Open Meeting Law. It was noted that the agenda had wrong date-(12/15/03) rather than 1/19/04.

Minutes for 12/15/03 were reviewed. There was one omission.

Motion: by Jeff Trout to add that Thomas Bjorkman would pursue an RFP

Second: Thomas Bjorkman

Carried: unanimously

Minutes for 11/17/03 were reviewed.

Motion: Jeff Trout -Approve with no changes.

Second: Thomas Bjorkman

Carried: unanimously

Items From The Floor: none

Approval of Agenda: Date was corrected to read January 19, 2004

Seneca Lake Pure Waters presentation moved forward.

Presenter- Marion Balyszak, Exec. Director

Presentation: Seneca Lake Pure Waters
Presenter- Marion Balyszak, Exec. Director

Every town in the Seneca Lake Watershed area has a copy of "Setting a Course for Seneca Lake". Copies of the newly re-printed Executive Summary are available. Seneca Lake is the largest lake in the Finger Lakes and is the second largest watershed area including 5 counties, and 40 municipalities. In comparison Cayuga Lake has the largest watershed including 6 counties. The Seneca Lake Watershed area is made up of 40% forested, 40% agricultural, 12% idle land, and 8% developed land. The Watershed is broken up into 29 separate segments. One is in Fayette (sub-watershed-Sunset) and three are in Varick (Sunset, Reader Creek and Wilcox Creek).

A primary concern of elected officials for Seneca Lake water quality is on-site sewage disposal. Soil erosion and sedimentation has one of the largest impacts. Land use is what creates erosion and sedimentation. There is another emphasis on Storm water. This area is very fortunate to have Hobart and William Smith Colleges to help with monitoring work for the lake and it's tributaries. Seventy thousand people currently use public drinking water from Seneca Lake. SLPWA is always willing to do research projects for communities like ours. There is a 2 volume report that is available if we do not already have one. This is a full report available at www.gflrpc.org/seneca.htm (Genesee Fingerlakes Regional Planning Council) . They have in the past worked with communities to hold visioning sessions to get lake issues on the table. They would be willing to help us. There has never been a fee associated with this venture. Keith Tidball asked about meetings. In the past meetings have been publicized in newspapers, by word of mouth and some direct mailing. It was discussed that May or June would be the best time to host a meeting of this nature when the "snow birds" have returned. Marion is usually in her office Monday, Wednesday and Friday each week.

New Business:

A. Noah Sargent reported that at the 12/30/03 meeting three new members were voted in (5-0) as members of the Comprehensive Planning Commission. The new Town of Fayette members are Carolyn McGuane, Cindy Lorenzetti, and Betsy Novy.

Alan Gelatt, new Varick board member and resident of Romulus and Bill Kaminski, Varick's newest town board member have also been appointed to the CPC to fill the 2 seats as Varick representatives

B. Carolyn Mc Guane (TOF) has put in some serious time in transcribing and printing up the minutes from the last 3 months meetings.

Motion: Jeff Trout moved to appoint Carolyn Mc Guane as the secretary for the CPC.

Second: Ros Parks

Vote: Unanimous

- C. Adult Entertainment was discussed and the Town of Fayette Planning Board has chosen to look into a licensing approach rather than a zoning approach, so that an approval would not stay with the land. Varick is interested in seeing what the Town of Fayette comes up with.

Old Business:

- A. Jeff Trout will see about setting up a meeting including Tim Cullinan at the new Fayette Fire House sometime in February.

The Cayuga Lake Watershed timeline:

Wait for "snow birds"

March- Big TOF kick off

April- Ag Issues Round Table

May- Lake front issues (late May)

Both Seneca and Cayuga Lake have mailing lists.

Ag Issues:

March/April: late March or early April after the TOF Kick-Off meeting.

Kick-Off Meeting:

Varick presented a 2 page handout describing what a Comprehensive Plan is and other things to stimulate thoughts of the town's people. This included some excerpts from the Town of Ovid and the Town of Romulus Comprehensive Plan. The final part asks what people value most in their community. Thomas Bjorkman had Tim Cullenen make a presentation. Thomas captured the residents' response into a power point presentation. Advertisements were put in the Finger Lakes Times, Reville and on the radio. The day of the presentation, the Finger Lakes Times did an editorial "Our Opinion".

Farm Bureau is preparing to host a meeting, possibility Feb 10th. The next regular Farm Bureau Meeting should be Feb. 5th. Fred Jensen is unavailable on March 24th and April 7th. After the Kick-off Meeting we will talk more about the issues at hand.

- B. **RFP/RFQ:** Thomas Bjorkman reported that RFQ's have already gone out and he has requested some feed back before the next meeting in February. Thomas will attach a copy of his letter requesting firms to describe their companies to us. (It will be sent to Keith as an attachment.) We should set aside time at the next meeting to review them.

Reports:

- A: Chairman, Keith Tidball stated that he was very pleased that we have more members and that they are starting to get more accomplished between meetings
- B. Vice Chairman, Roz Parks reported on AFT meeting at the Cornell Cooperative Extension Office last Wednesday, 1/14/04.
Doug Freier said Jay Day is of the opinion that spending money on a Comprehensive Planning Consulting firm is a waste of money. He believes that Ovid's 4-page plan is adequate.
- C. Town Board Liaison, Noah Sargent said he would look into getting us keys and getting us paid retroactively. The Supervisor and Deputy Supervisor want to see us get up more steam before any money is released for this purpose.
- Jeff Trout reported on Jason McCormick's presentation to the Town of Fayette Board on a Water Proposal for the Hamlet of Fayette, one of the four original proposals, coming up from Kids Peace via McGrane Road, Rt 336, Rt 414, Ridge Road, Leader Road, Townline Road, etc. A presentation will be made at the March 2nd, 2004 Varick Town Board Meeting at 7PM. Jeff would like to piggy back the Boody Hill Water district Project. Jeff will keep us apprised of Water System developments.
- D. Varick representative spoke earlier in the meeting.
- E. Anne Bachman (absent) reported no new developments from the Rt. 89 Scenic Byway Committee.
- F. Watersheds Committee: Nothing new reported.

OTHER BUSINESS:

Update on Town of Fayette Attorney issue:
Getman is no longer Public Defender
Mike Mirras has no town law experience.

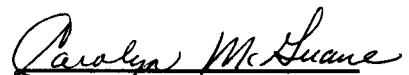
Other Comprehensive Plans were distributed (Ovid, Waterloo & Romulus).
Ovid's is sparse. Waterloo's is of middle scope. Romulus is the largest plan, most of which was prepared by the Depot.

Motion: Thomas Bjorkman to adjourn @ 8:55 pm.

Second: Jeff Trout

Vote: Carried

Minutes approved 2/23/04


Carolyn Mc Guane, Secretary

CPC MINUTES –2/23/04

These minutes record the sixth meeting of the Town of Fayette Comprehensive Planning Commission, at 7:00 p.m., February 23, 2004.

Meeting called to order by Chairman Keith Tidball at 7:06 p.m.

In Attendance:

(Fayette)

Keith Tidball
Jeff Trout
Ros Parks
Betsy Novy
Carolyn Mc Guane
Doug Freier
Allan Merrill

Absent:

Dan D'Amico (F)
Mark Lott (F)
Cindy Lorenzetti (F)
Ed Hartman (F)

(Varick)

Bob Kayser
Thomas Bjorkman
Frankie Long
Bill Larzelere
Bill Kaminski
Annie Bachman

Other Attendees:

Mark James (Farm Bureau)
Larry Novy (F)

Chairman Keith Tidball reviewed meeting ground rules.

October 2003 minutes were reviewed. Correction to spelling of Bill Larzelere's name.

Motion: Bill Larzelere motioned that the minutes be approved.

Second: Doug Freier

Vote: Carried Unanimously.

January 2004 minutes were reviewed. Correction to spelling of Bill Larzelere's name.

Motion: Jeff Trout motioned that the minutes be approved.

Second: Betsy Novy

Vote: Carried Unanimously.

Items for the floor: None.

Approval of Agenda:

Motion: Bill Kayser motioned that the agenda be approved as submitted.

Second: Jeff Trout

Vote: Carried Unanimously.

New Business:

RFQ: Tom Bjorkman sent out 20 + RFQ's and received 4 back. All of the 4 are full service and have 5-7 staff members. Some of the firms who indicated an interest on the phone did not respond. It was suggested that Tom re-contact them to see why they did not respond. Jeff Trout stressed the importance of grant writing and that even though the County is helpful with paperwork; they are not staffed to be aggressive. Keith wanted to target our next move. Tom will get a list of questions and issues that we need to have answers to. What part of the process can we do ourselves? What are the areas where we need the help of a consultant? This process will allow us to formulate an RFP. We want the consultant to assist in developing the plan, however, we want to keep local input our strong goal. We need assistance in creating the plan, facilitating the meetings, and packaging the final product. Bill Kaminski agreed that we ask piers in other local towns, who they have used and what worked or didn't work for them. Perhaps we could ask the 4 firms that replied, as well as the Canandaigua and Ithaca firms, to attend our "Kick Off" meeting. This would allow them to sit in, gather a feeling of our community and come back to us with a plan tailored to meet our needs. It was also suggested that the meeting could be video taped to capture the community input. Town of Varick will be approving RFP at meeting on March 3, and the RFP's could be sent out as soon as March 4, 2004. We should request some feed back no later than March 24th, one week after the Kick Off Meeting.

Motion: Thomas Bjorkman motioned to extend an invitation to all 6 firms (the 4 who Have responded, as well as the Canandaigua and Ithaca firms to attend the Kick Off Meeting, March 17th.

Second: Bob Kayser

Vote: Carried Unanimously.

Motion: Bob Kayser motioned that Thomas Bjorkman be authorized to solicit from the 6 Firms mentioned in the previous motion, a proposal for assistance in the Development of Comprehensive Land Use Plans for the towns of Fayette and Varick. As a part of their response, the 6 firms will be invited to attend the March 17th. Meeting in the Town of Fayette and to have their proposals to Mr. Bjorkman by the close of business on March 24, 2004.

Second: Jeff Trout

Vote: Carried Unanimously.

Jeff Trout said that we would need press releases and news media out reach. Betsy volunteered to help Jeff with that process.

Up-coming Meetings:

March 3, 2004	Town of Varick Meeting
March 11, 2004	Town of Fayette Meeting
March 15, 2004	Regular CPC Meeting
March 17, 2004	Kick Off Meeting at old Firehouse @7 p.m.
March 26, 2004	Special CPC Meeting (review of RFP responses)
March 31, 2004	Ag Meeting

Lake Stakeholders Issues: Sharon Anderson of Cayuga Lake Watershed is going to hold an annual Watershed meeting at the New York Chiropractic College in early to mid April. Seneca Lake PWA will meet soon after that to deal with their issues. The final Lake Stakeholders meeting will be in June so as to include the returning “snow birds”.

AG Issues Stakeholders: Doug Freier did not have anything new to report from the Cooperative Extension. Mark James reported that the Farm Bureau is willing to take the lead. The directors meet again March 4, 2004. The AG Stakeholders meeting will be March 31, 2004. A likely site would be the Varick Firehouse, as it has parking and a good size meeting room. Mark James reported that the Farm Bureau is willing to facilitate the meeting. It was also decided that an evening meeting would be the best time for most people.

Motion: Doug Freier motioned that we hold the meeting on March 31, 2004 at 7:00 pm Facilitated by the Farm Bureau.

Second: Jeff Trout

Vote: Carried Unanimously.

Reports:

AFLT meeting 2/11/04—Ros Parks reported that some “good stuff” is going on with the focus on land protection group and how they can better function in the community. There is a huge difference in “open zoning and agricultural/residential”. We need to identify Ag preferences and look at residential as secondary use.

No Report from Noah Sargent, Town of Fayette Liaison as he was absent.

Nothing new to add from Tom Bjorkman, Town of Varick

Scenic By-Way Rt. 89 corridor: Annie Bachman attended the Cayuga Lake Scenic Byway Committee Meeting Feb 5, 2004. There was no quorum. They have obtained a state grant for developing a market plan, a logo and a brochure. They are just not deciding to contact people in the towns around the lake. They also are working towards

RFQ's and RFP's for a consultant to provide a marketing plan and a brochure. No off-premises advertising signs are allowed on a Scenic By-Way per the D.O.T. They will meet again in Union Springs 4/23/04 at 10:30 am. This appears to be a very long process.

Watersheds Committee: Betsy Novy will get in Touch with Sharon Anderson.

Water Projects: Jeff Trout reported that Jason Mc Cormick has an engineering study for the Hamlet of Fayette and plans to present it on 3/3/04 at the Varick Town Meeting. Jason is also willing to attend the "Kick-Off" meeting and others that come up. Jason recommends a master water plan to point out how to bring water to different areas. He will make a presentation at the next Town Board Meeting. It was agreed that we should go ahead and not wait for the county.


Keith Tidball thanked all for staying so long (40 minutes over) and said March will be a hectic month. If anyone cannot make a meeting, please let it be known, as there is much to be accomplished in March.

Motion: Tom Bjorkman made a motion to adjourn.

Second: Ros Parks

Vote: Carried – adjourned at 9:35pm.

Minutes approved 3/15/04


Carolyn Mc Guane, Secretary

CPC MINUTES –3/15/04

These minutes record the seventh meeting of the Town of Fayette/Varick Comprehensive Planning Commission, at 7:00 p.m., March 15, 2004.

Meeting called to order by Chairman Keith Tidball at 7:06 p.m.

In Attendance

(Fayette)

Keith Tidball
Ros Parks
Carolyn Mc Guane
Doug Freier
Mark Lott
Allan Merrill
Betsy Novy
Dan D'Amico
Jeff Trout

(Varick)

Thomas Bjorkman
Bob Kayser
Bill Larzelere

Absent:

Cindy Lorenzetti (F)
Ed Hartman (F)
Bill Kaminiski (V)
Frankie Long (V)
Annie Bachman (V)
Alan Gelatt (V)

Other Attendees:

Noah Sargent

Chairman Keith Tidball review meeting ground rules.

February 23, 2004 minutes were reviewed. There were a couple of corrections.

Motion: Jeff Trout moved that the minutes for February 23, 2004 be approved with Corrections.

Second: Allan Merrill

Vote: Carried-unanimously approved with corrections.

Motion: Allan Merrill motioned that the agenda be approved as submitted.

Second: Betsy Novy

Vote: Carried unanimously.

New Business:

It was suggested that we get an inventory of current resources. We need to collect and get a sense for what we have:

- Maps
- Studies/ 10 year
- Draft of plans
- Hamlet of Fayette Engineered Water Study/ Water project
- Rt 89 Water Study (Varick/Romulus)
- Rt 89 Scenic By-Way Sewer project
- Watersheds
- Road Study for town of Fayette (Cornell)
- Clough Harbor Windshield Study
- Soil and Water Geological Surveys
- Archeological Study –Indian Acres
- Historical Society Archives
- Comprehensive Master Water Plan for Fayette
- How Ag district look for the 2 towns (AG district Maps)
- State Dept of Real Property Tax Service (Data base)
- Assessors Office
- Cayuga Lake Critical Land Survey (letter)
- Water Quality Studies
- Planning Board Zoning Laws
- Emergency Management Study (Charlie McCann)
- FEMA can be obtained free of charge if requested by town resident (Have Varick's – need to request Fayette's)
- Depot Re-development Plan

Old Business:

RFP update: Thomas reported that Bob Kayser wrote a letter to go out to the consultant firms. RFP was approved by Varick Town Board and went out on the 4 th. Varick agreed that we could proceed with out going back to them.

Bob Kayser suggested it would be nice to have a hard copy and an electronic copy for e-mail purposes. Having a CD could cut costs and allow us to print it our selves.

It was discussed that we had \$17,500 between the two towns available for the first year. Fayette has \$25,000 earmarked for the 2-year period, (\$12,500 for each year).

It was decided that we establish a criteria for selection of the consultant firm.

Motion: Bob Kayser moved that we establish a loose criteria for selection of a consultant firm.

Second: Ros Parks

Vote: Carried unanimously

Criteria for Selection: (25 point distribution)

1. Level of direct involvement with principal.
2. Experience with like community.
3. Participation in in-put meeting.
4. Capacity/Emphasis on rural and agriculture issues.
5. Cost/Benefit /Value (estimated hrs and rates).
6. Grant writing capacity and success rate.
7. Capacity on environmental and tourism issues.
8. Accessibility/responsiveness on AD-HOC basis.
9. Community participation emphasis.
10. Fayette/Varick navigation (ability to navigate the political scene).

Motion: Bob Kayser moved that we approve the list of 10 criteria to evaluate each firm and that each board member uses 25 award points in the evaluation.

Second: Jeff Trout

Vote: Carried unanimously.

Up-coming meetings:

March 26th. Ranking meeting.

March 31st. AG meeting (ask firm to attend)

There was a discussion related to how costs would be split. This was tabled until the April meeting under new business. It was agreed that at some point we would need a treasurer. Keith asked for a couple of volunteers- one for Varick and one for Fayette- to act as account clerks to track distribution of various expenses. Dan D'Amico from Fayette and Bob Kayser from Varick volunteered. This was agreed upon unanimously.

Motion: Jeff Trout moved that we spend up to \$400.00 on 2 consultants to attend and Participate at AG Meeting on March 31st.

Second: Allan Merrill

Vote: Carried unanimously.

Member items: Thomas Bjorkman visited Brian Kolb's office and has a letter copy of which will be attached to these minutes. Jeff Trout wants to do the same with Nozziolo.

Up Coming Meetings:

Jeff Trout reported that he has a person to video the March 17th. Kick-Off Meeting. We may want to pay for ads. He asked all to plan on being there and bring some people.

Betsy Novy reported that there was nothing new from the Cayuga Lake stakeholders at this time. Keith Tidball announced that there is a Spring Conference, April 17th. From 1 – 5 p.m. The meeting will be dedicated to our Comprehensive Planning issues.

Cindy Lorenzetti was absent thus there was nothing to report regarding Seneca Lake Stakeholders.

Doug Freier and Jeff Trout reported that the AG Meeting on March 31st. might be at Canoga Firehouse instead of the Varick. Mark Lott reported that Al Woodward felt a bit left out. Keith has talked to Al also and there are concerns about turf. There was some question as to whether Mike Dennis has had enough experience and that concern has been communicated to Al Woodward. Farm Bureau and Cooperative should be working together. Farm Bureau has agreed to take the lead and the Board had directed Mark James to do so. Keith said he would meet with Mike Dennis tomorrow regarding how the meeting will be run and get Mark James involved.

Reports:

Chairman, Keith Tidball reported that Nelson Bills from Cornell might be speaking on March 17th. Mailings has been sent out as well as press announcements.

Vice Chairman, Ros Parks had nothing new to report.

Fayette Town Board Liaison, Noah Sargent said that the new town attorney will be there the 17th. Noah will meet with the attorney, Steve Ricci regarding how to handle regulating adult entertainment.

Varick Town Board Liaison, Thomas Bjorkman had nothing new to report at this time.

Scenic By-Ways –no report as Annie Bachman was absent.

Watersheds committee had nothing to report at this time.

Water projects were reported on by Jeff Trout. He said he would share the proposals and set up an advisory committee. Jason Mc McCormick agreed to come to a future CPC meeting (perhaps May) and the In-put meetings.

Sewer up-date/Varick-nothing new to report.

There was no other business or final items from the floor.

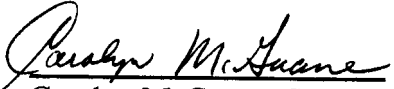
Motion: Bob Kayser moved that the meeting be adjourned.

Second: Allan Merrill

Vote: Carried unanimously.

Meeting was adjourned at 8:55 p.m.

Minutes approved 4/19/04


Carolyn McGuane, Secretary

CPC IN PUT MEETING - 3/17/04

**FAYETTE FIRE DEPARTMENT
FAYETTE, NEW YORK**

Meeting started at 7:00 pm. (It was estimated that about 50 people were present)

Jeff Trout greeted attendees and welcomed them to the first community in put meeting.

Noah Sargent explained the goals of the Comprehensive Planning Commission and why it was started.

Keith talked about how the commission started about 8 months ago. Several issues have been raised that have brought to light that a comprehensive plan is needed.

Jeff Trout introduced Tim Cullenen as the presenter of what a comprehensive plan is and the processes needed to have one in place. Tim Cullenen is with Community and Rural Development and is a certified land use planner. Tim did a power point presentation. He explained that a Comprehensive Plan is like a blueprint or road map for a community. It is not the tools (hammer, saw, etc.) Tools would be like zoning, regulation, restrictions, ag protection. It was pointed out that agriculture is a natural resource. The plan needs to have a resident driven approach.

Keith Tidball then started the Community Participation segment of the meeting.

A list of Assets in the Community was created with in put from the attendees. (Things that were liked by the residents.)

A list of Concerns was also created. (Things that were problems or concerns to the residents.)

ASSETS:

- Lake
- Property value
- Agriculture (proactive Ag stance)
- New people (can't just be Agriculture i.e. Lake residents.)
- Balance of interest –Ag is main industry needs to be blended with development.
- Wineries (land use) Tourism.
- Rural- open space-agriculture.
- Accessible location.
- Quiet, peaceful, quality of life.
- Airport in Seneca Falls
- Health care – local community hospital.
- Good place of children.
- Schools
- Diversity of housing.
- Wildlife/ natural resources.
- Natural gas-pipelines.
- History
- Economic diversity- supporting agriculture.
- Fire protection.

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- Lake
- Property value
- Agriculture (proactive Ag stance)
- New people (can't just be Agriculture i.e. Lake residents.)
- Balance of interest –Ag is main industry needs to be blended with development.
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- Good place of children.
- Schools
- Diversity of housing.
- Wildlife/ natural resources.
- Natural gas-pipelines.
- History
- Economic diversity- supporting agriculture.
- Fire protection.

Concerns:

- Indian Land Claim.
- Sewer/Soil conservation/Water quality/Wells.
- Public utilities
- Youth activities.
- Escalating Taxes.
- Roads
- Loss of jobs
- Air quality (Ag/Neighbor concerns)
- Ascetic issues—regulate & enforcement – property maintenance.
- Insufficient revenue to provide for services.
- Land transfer -- Ag protection.
- Ag profitability.
- Public facilities/ use.

Tim Cullenen facilitated the creation of the list of assets and concerns with the help of Jeff Trout.

Keith Tidball announced the up coming meetings and thanked all for taking the time to attend the kick off meeting. He also asked them to come again and bring some friends and neighbors.

Jeff Trout also thanked all for attending and stressed the importance of raising issues.

Note: Two of the consultant firms were represented at this meeting.

Bristol Harbor and Stuart Brown

1/16/23

Minutes approved _____

Carolyn McGuane, Secretary

CPC MINUTES – 3/26/04

These minutes record the special meeting for consultant selection to work on the Comprehensive Plans for the Town of Fayette and Town of Varick.

In Attendance:

(Fayette)
Keith Tidball
Ros Parks
Allan Merrill
Doug Freier
Mark Lott
Carolyn Mc Guane
Betsy Novy
(Varick)
Thomas Bjorkman
Bill Larzelere
Annie Bachman
Bob Kaiser

Absent:

(Fayette)
Jeff Trout
Ed Hartman
Cindy Lorenzetti
Noah Sargent –Board Liaison

(Varick)
Frankie Long
Alan Gelatt

Chairman Keith Tidball called the meeting to order at 7:03

The special meeting agenda was approved.

We reviewed the Fayette Kick-Off Public Meeting held 3/17/04 and agreed it went fairly well. There were about 64 people at the meeting. The meeting was deemed effective and well attended.

The consultant firm selection exercise was explained. There were 6 firms being considered. Each member present had a worksheet to rate each of the 6 firms. At the end of the process the ratings would be tallied and a selection of 2 would be made.

Thomas provided an over view of each of the 6 firms.

The CPC members split into 5 groups (2 people each). Each group was given specific previously established screening criteria questions. The group then analyzed the proposals sorting out differences in their approach.

Each group reported on the questions/ criteria, comparing the style and depth of each firm. The CPC members then individually rated the 6 firms on their worksheets. The chairman tallied the results and found that it was a unanimous decision. The 2 firms selected were Stuart I . Brown Associates and Bristol Hills.

The next CPC meeting will be April 7th at 7 p.m. at the Varick Town Offices. This special meeting will start with a brief discussion regarding the interviewing process (7:00 – 7:15) and assignment of specific questions to be asked by each member.

Bristol Hills will be interviewed at 7:15 p.m.

Stuart I. Bown Associates will be interviewed @ 8:15 p.m.

Motion to adjourn: Carolyn Mc Guane

Second: Mark Lott

Vote: Unanimously.

Meeting was adjourned at 10:15 p.m.

Minutes approved: 6/21/04

Carolyn McGuane

Carolyn Mc Guane, Secretary

CPC MINUTES – 4/19/04

These minutes record the ninth regular meeting of the Town of Fayette/Varick Comprehensive Planning Commission, held April 19, 2004 at 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Keith Tidball
Carolyn Mc Guane
Ros Parks
Allan Merrill
Jeff Trout
Dan D'Amico
Betsy Novy
Cindy Lorenzetti
Doug Freier
Mark Lott
(Varick)
Thomas Bjorkman
Bob Kayser
Bill Kaminski

Absent:

(Fayette)
Ed Hartman
(Varick)
Annie Bachman
Frankie Long
Bill Larzelere
Alan Gelatt

Other Attendees:

Noah Sargent TOF Liaison
Joan Teichner, Varick Supervisor
Ed Barto, Fayette Supervisor

Chairman Keith Tidball called the meeting to order at 7:06.

Keith welcomed Joan Teichner, Varick Supervisor and Ed Barto, Fayette Supervisor to the meeting. Ed Barto thanked the commission for the opportunity to sit in on the meeting and see what we are doing. Joan Teichner thanked the commission for their hard work and expressed her pleasure in working with this effort.

Approval of Minutes:

3/15/04 – Regular Meeting

Motion: Bob Kayser moved that the minutes be approved as amended

Second: Jeff Trout

Vote: Carried unanimously

3/17/04 –CPC Input Meeting at Fayette Fire Department.

Motion: Jeff Trout motioned that the minutes be approved as written.

Second: Bob Kayser

Vote: Carried unanimously

4/7/04 –Special Meeting to interview consultants

Motion: Allan Merrill moved that the minutes be approved as amended

Second: Cindy Lorenzetti

Vote: Carried unanimously

There were some very strong words exchanged between two parties (Ros Parks and Noah Sargent) at the meeting. Noah addressed the chairman instructing him to keep the board members in order. Chairman Tidball responded, "duly noted".

Items from the floor:

Jeff Trout had 2 bills to be paid related to the March 17 th. Input Meeting.

The bills were as follows:

Pay Billie Brinkerhoff for 2 Hrs. @ \$15.00/Hr.	=	\$30.00
Copies of Video 4 @ \$5.00 each	=	<u>20.00</u>
Total		\$50.00

Pay Jeff Trout (reimbursement)

2 sets of labels @ \$17.94 each	=	\$35.88
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Fayette Supervisor, Ed Barto explained the methods of CPC expense payments. The CPC is not chartered and has no authority to spend money. There is money budgeted for the CPC but the commission has to make a request to the Town of Fayette for expenditures. Bills are to be approved by the CPC and then sent on to the town for their approval and payment. Bills are to be submitted with original receipts for audit purposes. If there should be a division of the cost between the two towns a copy is given to the other town. Dan and Bob can keep a ledger of those expenses. The towns will keep a running total of money expensed from the CPC part of the budget. Smaller items can be requested from Sue, by submitting a list of supplies needed. It was suggested that the Town of Fayette could take the lead in bill payments and they would then bill Varick for their appropriate share if applicable. This would eliminate a lot of smaller expenditures along the way. Things for \$100.00 or less could be turned directly in to Sue and larger expenditure would need full CPC approval and go to the Board.

Motion: Jeff Trout moved that we approve payment to Billie Brinkerhoff for the above noted expense related to video taping the 3/17/04 Input Meeting.

Second: Dan D'Amico

Vote: Carried unanimously.

Motion: Bob Kayser moved that we approve payment to reimburse Jeff Trout for the above noted expense for 2 sets of labels related to the 3/17/04 Input Meeting.

Second: Allan Merrill

Vote: Carried unanimously

Keith directed Carolyn to see Sue regarding secretarial needs and expenses.

Approval of Agenda:

Motion: Bob Kayser moved that we approve agenda.

Second: Mark Lott

Vote: Carried unanimously.

NEW BUSINESS: -Discussion on how to share the costs of the comprehensive plan began. Tom Bjorkman spoke to us regarding some data collected for the purpose of evaluating the cost sharing. There was much discussion as to the likeness of the two towns with the main difference being the Depot property. If any major differences arise along the way they could be dealt with at the appropriate time. The evaluation process arrived at a 40/60 split (40% for Varick, as most of the criteria used in the evaluation process was in the upper 30's to 40% and thus 60% for Fayette). Bill Kaminiski pointed out that the easiest defense of the split that is most recognizable to constituents of the Towns was the population (Varick 1700 divided by Fayette 2818= 60% for Fayette and 40% for Varick.

Motion: Jeff Trout made a motion to present to the Town Boards, for those items of the Comprehensive Plan that are shared or common between the two towns, we recommend a split of 40% to Varick and 60 % to Fayette.

Second: Bob Kayser

Vote: Carried unanimously.

Joan Teichner, Varick Supervisor, stated that she would like to see the amended figures arrived at during the discussion.

Bill Kaminiski stated that the split between population (40%/60%) would be the easiest split to defend, and asked Joan if she felt comfortable with that. She agreed.

Personnel Issues:

Also under new business, Ed Hartman has tendered his resignation from the Comprehensive Planning Commission, as he has become way too busy with the farm, but he will stay involved with the regular planning board activities for the town.

Motion: Jeff Trout motioned that we accept Ed Hartman's resignation, with regret and thanks for previous work done.

Second: Mark Lott

Vote: Carried

Ros Parks brought up one other personnel issue. Ros expressed the fact that as the Commission has grown and moved forward so well it would be appropriate for him to step down as the Vice Chair and ask Tom Bjorkman to take that position. With all the work Thomas has done, it would seem more fair and appropriate for him to hold that title. This would also portray a better equity between the two towns.

Motion: Jeff Trout motioned that we accept Ros's resignation as Vice Chairman of the Comprehensive Planning Commission.

Second: Doug Freier

Vote: Carried unanimously.

Motion: Ros made a motion to recommend that Thomas Bjorkman be appointed to the title of Vice Chairman of the Comprehensive Planning Commission, to make it a more equitable representation. With Thomas's input thru the process it would be more appropriate that he be named the Vice Chairman at this time.

Second: Dan D'Amico

Vote: Carried unanimously.

Keith congratulated Thomas and thanked Ros.

OLD BUSINESS:

Member Items:

Jeff Trout reported that he has learned from *Mike Nozzolio* that there is a great deal of money available for studies of this nature. It was suggested that we could ask for \$ 40k and that maybe we could actually get half of that. Ed Barto asked that the commission give him some information on paper and he would follow up with Mike.

Regarding the Member List:

Doug Freier mentioned that his e-mail listing is correct on the Member List but that some had sent him an e-mail without the second.net on it. He did get them however. Please use his complete address as noted on the Member List.

Noah Sargent, Board Liaison was not on the list and will be added.

New Business:

It was time to discuss the next steps to proceed with consultants. After this discussion a sub committee was appointed to see if there needs to be any trimming down of services that may not be needed in an effort to save money on the project. This would allow negotiations to begin in order to get a contract in place.

Motion: Thomas moved that we establish a committee to identify which of the activities proposed by Sutart I. Brown we would like to contract for. The committee will be composed of Thomas Bjorkman, Chairman, Jeff Trout, Fayette representative, Dan D'Amico, alternate for Fayette, and Rob Kayser, Varick representative.

Second: Betsy Novy

Vote: Carried unanimously.

Old Business:

Up coming meetings: Cayuga Lake Watershed cancelled the meeting for the 17th. They will re-schedule and they plan to do a splashy ad. Marian from Seneca Lake Watershed is waiting to see how it goes for Cayuga Lake. Thus, so far, we have not been able to jump start the Seneca Lake Watershed. Time frame for Cayuga is end of May and for Seneca is sometime in June.

Other meetings:

Town of Varick – first Tuesday in May.
Town of Fayette – 2nd. Thursday of May
CPC- May 17th.

Chairman, Keith Tidball, thanked the members of the commission for a very successful, busy and productive month. According to the newspaper Seneca Falls (Village and town) are embarking on this process now. I think that they have been impressed with our collaborative efforts and this is a compliment to us.

Ros Parks, Vice Chairman, gave an out going report regarding the Genesee Finger Lakes Regional Council Workshop in Mt. Morris. It should be a good workshop and those interested in attending should get their registrations in. The Town of Fayette will pay for expenses on a reimbursement basis. This is also extended to CPC members.

Noah Sargent, TOF Board Liaison, will make a recommendation to the Town of Fayette Board that Stuart I. Brown to be retained as the consultant for the Comprehensive Plan.

Thomas will review the proposal and meet either in person or by e-mail with his committee. He will also talk to Glen Cooke.

Ed Barto will ask TOF Board to authorize him to enter into a contract with Stuart I. Brown on behalf of the CPC.

Keith said he would be in touch to help keep this all going. He will be eager to get the recommendation from Thomas and his committee so that we can work with the Board regarding the consultant hiring. The proposal is good for 90 days, but it is important that we not be closed out of the window for funding opportunities, which is in early to mid May.

Betsy Novy is collecting information from the Town of Torrey Lake Watch. She will however be gone May 2 thru June 28 th.

Jeff Trout reported on Water Projects.

Jeff has been working with the County Health Dept., has labels and Tom Scoles is preparing to do the testing. Jason Mc Cormick is working on an up-dated income survey. Grant opportunities are very positive. We are working towards Town of Fayette proposal to up-date Boody Hill Project.

There was nothing new at this time from the Town of Varick Rep.

Al Merrill reported that he had obtained a copy of "Local Open Space Planning Guide". Keith asked Allan to get additional free copies for the commission members. Varick has a 2nd. set which is different and will get copies. Alan also received a Finger Lakes Farm Land Trust letter. It is an open spaces questionnaire (Pure Watershed Critical Land Survey). Alan gave it to Keith to fill out and submit. This item will be put on New Business for the next meeting.

Carolyn Mc Guane reported that she would be on vacation and unavailable from April 29th thru May 10th. She will be back, however before the next regular CPC meeting.


Motion: Thomas moved that we adjourn.

Second: Allan Merrill

Vote: Carried unanimously.

Keith adjourned the meeting at 8:53 p.m.

Minutes approved: 5/17/04


Carolyn McGuane, Secretary

CPC MINUTES - 5/17/04

These minutes record the tenth regular meeting of the Town of Fayette/Varick Comprehensive Planning Commission, held May 17, 2004 at 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Keith Tidball
Allan Merrill
Ros Parks
Carolyn Mc Guane
Dan D'Amico
Jeff Trout
Cindy Lorenzetti
(Varick)
Annie Bachman
Thomas Bjorkman
Bill Larzelere
Bob Kayser

Absent:

(Fayette)
Mark Lott
Doug Freier
Betsy Novy

(Varick)
Frankie Long
Alan Gelatt

Others Attendees:

Noah Sargent-Fayette Liaison
Bill Kaminiski-Varick Liaison

Chairman Keith Tidball called the meeting to order at 7:06 p.m.

Approval of Minutes:

The minutes for the April 19th meeting were submitted for approval.

Motion: Jeff Trout moved that the minutes for 4/19/04 be approved as amended.

Second: Bob Kayser

Vote: Carried unanimously.

Items from the floor: None.

Agenda: Keith asked if there were any suggestions for items of new business.

New Business: None.

Old Business: Status of contract with Stuart I. Brown. Sub committee report was brought forward as it pertained to old business.

Reports:

Sub committee:

Thomas reported on the sub committee's work and findings. It was agreed that there was very little differences between the two towns. Some of the extensive mapping might be cut from the project in an attempt to save money. Thomas suggested that we negotiate as a small and very frugal community. We may be able to get a lower cost (3 to 5K reduction) with some negotiating.

Ros suggested instead of beating them down try to negotiate for funds to off set costs. We may have missed the window of opportunity for the May grants, etc. There should be some small cities type grants due in Sept.

Jeff reported that he met with Glen Cooke and Harriett Haynes on April 21st. Glen seems to have a lot of experience. Glen agreed that we should negotiate. Jeff was less confident with Harriett as she seemed to be of no real help. Glen thought Stuart I. Brown was a good choice for a consultant and that efforts would not be duplicated at the county level. Fayette and Varick would do well to have their own Comprehensive Plan. Kris Nill, ARCAP (Resources for Community and People is available at no charge. Keith said he would call.

Noah Sagrent, Town of Fayette Liaison: The Town of Fayette Board did approve the use of Stuart I. Brown as consultant for the project. The 60/40 ratios were also approved.

Once a contract has been negotiated it will be presented to Ed Barto, Town of Fayette Supervisor, for approval and signing.

Jeff spoke to Nozzolio once and to his office on two occasions regarding the Town of Fayette water district. The Comprehensive Plan will be a help to the water project.

Reports:

Chairman, Keith Tidball, Commended the committee for their work and said this is no small victory. Much has been accomplished. Take a deep breath while it is quiet and get ready for a busy summer.

Vice Chairman, Thomas Bjorkman, spoke about two letters he had received from Brian Kolb. We can expect support from him. Copies of these letters will be attached to the minutes. The consultants will be very helpful in finding a way to maintain our rural character and open space. Small cities grants may be available to us. Jill Henry is enthusiastic about helping us with small cities grants.

Varick Representative: The Varick Board also approved the 60/40 split of expenses and wants to move on. They made a resolution to get specifics worked out with the signing of the contracts. There could be a Memorandum of Understanding between the two towns.

Scenic Byways:

Annie Bachman said there is nothing new to report at this time. Keith added that Connie Talcott is drafting a plan to contact towns around the lake. Anne continued to tell us that most towns are not aware of what this means. There are rules already out there that we may want to include in the Comprehensive Plan to make them more enforceable (i.e. on premises signs only).

Watersheds Committee: Keith reported that Sharon Anderson is on hold until a final deal is made with Stuart I. Brown. Cayuga agreed to do two town meetings. They also want assistance from the consultant. A bulk mailing has been produced for mailing. Marian Balyszak, Director of Seneca Lake Pure Waters will attend and then prepare to do the same process. After this, a joint meeting will be held for the two lakes. Dan D'Amico attended the Mt. Morris workshop on Storm Water Management. He was able to tell us that there are more problems with Seneca Lake than with Cayuga Lake.

Water projects: Jeff Trout reported that there is already a request to extend the proposed district by 64 units north on Rt. 414. Some grants may come through. We need to build public relations for the water testing and the income survey and needs assessment. We need an 80% quota on this project.

Other Business/Final Items from the Floor: None.

Motion: Bob Kayser moved that we adjourn

Second: Allan Merrill

Vote: Carried unanimously.

Keith adjourned the meeting at 7:54 p.m.

Minutes approved _____

Carolyn McGuane, Secretary

CPC MINUTES – 6/21/04

These minutes record the eleventh regular meeting of the Town of Fayette/ Varick Comprehensive Planning Commission, held June 21, 2004 at 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Carolyn Mc Guane
Mark Lott
Keith Tidball
Jeff Trout
Ros Parks
Dan D'Amico
(Varick)
Thomas Bjorkman
Annie Bachman
Bob Kayser

Absent:

(Fayette)
Doug Freier
Alan Merrill
Cindy Lorenzetti
Besty Novy

(Varick)
Bill Larselere
Frankie Long
Alan Gelatt
Bill Kaminiski, Liaison

Others present:

Duree Evans
Noah Sargent, Fayette Liaison

Chairman, Keith Tidball, called the meeting to order at 7:00 p.m.

Items from the floor:

Duree Evans introduced herself and stated that she had something to talk about related to water and sewer for the Town of Fayette. Duree has been working on trying to get water since 1978. There have been 3 official petitions to develop water district and sewer districts for the Town of Fayette. Jeff Trout and Duree Evans have worked closely with water district plans. A copy of her presentation is attached to these minutes. After her presentation, Keith invited her to consider possibly working on a sub committee that might be starting in the near future. She indicated that she would be willing to help in any way that she could.

Approval of the Minutes for 3/26/04:

This was a special meeting for selection of 2 consultant firms to be interviewed.

Motion was made to approve the minutes as amended.

Motion: Bob Kayser

Second: Thomas Bjorkman

Vote: Carried unanimously.

Approval of the Minutes for 5/17/04:

Motion was made to approve the minutes as amended.

Motion: Jeff Trout

Second: Thomas Bjorkman

Vote: Carried unanimously

Motion to approve Agenda:

Motion: Bob Kayser

Second: Jeff Trout

Vote: Carried unanimously

CONSULTANT NEGOTIATIONS UPDATE:

Bob Kayser reported that he and Jeff met with Stuart I. Brown and negotiated for a figure that would reduce the fee without gutting the process. The net reduction was \$2,880.

Jeff Trout added that he told Stuart about the studies we have had done in the past and he agreed that he might be able to use some of them.

The end result of Bob Jeff and Stuart's negotiations gave us a final figure of \$ 36,350.

Attached to these minutes is a **Proposed Fee Per Task** schedule prepared by **Stuart I. Brown Associated and MRB Group**.

Further discussion:

Noah Sargent stated that Ed Barto, Fayette Town Supervisor is ready and willing to sign once he receives a contract.

Ros Parks asked if there had been any discussion yet with Stuart Brown regarding grants to off set costs or if he knew of places to apply to in addition to small cities grants. Bob Kayser made note of this and said he'd discuss this with Stuart Brown.

Again it was pointed out that Town of Fayette would take the lead in bill paying and then bill Town of Varick for the appropriate amounts. The Town of Fayette's attorney is drawing up an agreement between the two towns. It was brought up that we should try to schedule a kick off meeting early in July. This date would be set after determining Stuart Brown's availability. There should then be a bigger meeting maybe the first week of August. There would need to be a press release once this can be scheduled. Tom and Keith will work up the release and then ask Ed Barto to contact the Finger Lakes Times.

Chairman, Keith Tidball congratulated the consultant team on their great job.

New Business:

Action Committee: We will need to form an action committee to push and pull the paper work on a day-to-day and week-to-week basis. Bob Kayser and Keith Tidball have offered to be on it. Others will join and the committee will be formed and launched after Stuart's guidance with this aspect of the plan.

Thomas, Bob and Keith will see that the signing of the contract gets done. There should be two pages for signing- one for Town of Fayette, Ed Barto and one for Town of Varick, Joan Tiechner. Jeff Trout said he would check with Steve Ricci, the Fayette Town attorney regarding the two page signing.

Joint Town Meeting: A joint town meeting was discussed with the idea that the Consultants be introduced. It was felt that this is an important way of maintaining public support and interest. There would need to be press releases (Finger Lakes Times, Radio stations and Joan Tiechner's supervisor Newsletter) to spread the word. Bob Kayser suggested that we get 4 or 5 topics from Stuart for the joint meeting. Stuart is offering 18 hours of his time and 24 hours from two others.

Old Business:

Watershed meetings need to be set. Sharon Anderson, Cayuga Lake Watershed Network Stewart, is waiting for Stuart Brown's input.

Jeff Trout and Thomas Bjorkman had nothing new to report from Nozzolio or his office. Keith Tidball said he has talked to the 2nd tier staff in the past.

Reports:

Keith Tidball, Chairman: Great job on contract negotiations. Commendation to all. Keith reported that he would be gone and unavailable July 7 through July 27th, as he will be in South Africa. Keith has had 3 calls from communities south of here who have expressed an interest in what we are doing.

Thomas Bjorkman, Vice-Chairman; Nothing new to report at this time.

Noah Sargent, Fayette Town Board Liaison: Ed Barto is ready to sign the contract with Stuart I. Brown. There should be one page for him to sign and one for Joan. Steve Ricci is drawing up a joint agreement for the two towns. Noah handed out a copy of the New York State Property Maintenance. There might be useful information in it.

Varick Town Board Representative: Annie Bachman spoke in Bill Kaminiski's absence. High truck traffic on Rt 89 (especially trash haulers) has been brought up as an issue. Is there a way to reduce it? It was decided that it was probably not a CPC issue, but could be dealt with by contacting the State Police and the Sheriff Department. There is a truck team that could enforce speed limits and write tickets for speeding and other violations. That may discourage some truckers and they may not seek that route to escape the enforcement that takes place on other routes.

Watersheds: There are issues related to bad looking docks that are in poor and unsafe condition. Town of Fayette runs from Silver Creek Golf Course to the Lake. This might be a possible CPC issue.

Water Projects: Nothing new.

Accounts: Nothing new.

Final Items form the Floor:

Should we include the Indian Land Claim issues and their impact in the CPC discussions? It is a part of the eastern section of the two towns. It will have impact on tax rates. What about the possibility of a casino? By including something about this, it would show that "the people have spoken". It is believed that the majority of the population would be against the vision of a casino because of the negative impacts. This would at least make good survey material. We should focus on what we can have some control of and not ignore the UCE issues.

Bob Kayser asked if was OK to give Stuart Brown a list of the members with their e-mail addresses and phone numbers. No one had any objections.

The next regular meeting is scheduled for July 19, 2004 at 7:00 p.m.

Motion to Adjourn: Annie Bachman

Second: Dan D'Amico

Vote: Carried

Keith adjourned the meeting at 8:44 p.m.

Minutes approved: _____

Carolyn Mc Guane, Secretary

CPC MINUTES – 7/19/04

These minutes record the 12 th. Regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held July 19 2004, 7:00 P.M., at the town of Fayette Office.

In Attendance:

(Fayette)
Ros Parks (acting Chairman)
Doug Freier
Betsy Novy
Cindy Lorenzetti
Carolyn Mc Guane
Allan Merrill
Dan D'Amico
(Varick)
Annie Bachman
Bob Kayser
Bill Larzelere

Absent:

(Fayette)
Mark Lott
Jeff Trout
Keith Tidball
Noah Sargent (Liaison)

(Varick)
Thomas Bjorkman
Alan Gelatt
Frankie Long
Bill Kaminiski, (Liaison)

Other Attendees:

Tom Murray (TOF)

The meeting was called to order @ 7:06 by Ros Parks, acting Chairman.

Approval of Agenda:

Motion to approval as submitted: Bob Kayser

Second: Dan D'Amico

Vote: Carried unanimously

Approval of minutes from 6/21/04 regular meeting:

Motion to approve as submitted: Bob Kayser

Second: Betsy Novy

Vote: Carried unanimously

Approval of minutes from 7/15/04- special meeting with Consultants.

Motion to approve as amended: Dan D'Amico

Second: Bob Kayser

Vote: Carried unanimously

New Business: Setting up 4 sub committees as prescribed by consultant.

There was discussion regarding the purpose and scope of each committee as described by the attached outline from our consultant, Stuart I. Brown.

- **Publicity:** Thomas Bjorkman, Tom Murray and Cindy Lorenzetti volunteered and were appointed to this committee.
- **Survey:** Annie Bachman, Bob Kayser, Betsy Novy, and Cindy Lorenzetti volunteered and were appointed to this committee.
- **Mailing list:** Bill Larzelere, Carolyn Mc Guane, and Allan Merrill volunteered and were appointed to this committee.
- **Codes and Planning:** Dan D'Amico, Ros Parks, Bill Larzelere volunteered and were appointed to this committee.

Annie Bachman mentioned that the Cayuga Lakes Scenic By-Ways might provide some useful information. Allan Merrill said he has a copy of the FEMA survey, which would be useful also.

Schedule Focus Group Meetings: The purpose of these meeting would be to solicit public input from clusters of interest groups. It was agreed that the Watershed people should get under way first. Tom Murray called Bob Holiday to check on the availability of the new Fayette Firehouse. It is ready for meeting usage and has many available dates right now. The first Monday and the second Tuesday of each month are not available. Rick Conley can be contacted at 607-945-2260 to confirm a date. The new phone # for the Fayette Firehouse will be 549-8460 and it will be in use in a few days. Betsy Novy will contact Sharon Anderson, of the Cayuga Lake Watershed, and Marion Balyczak, of the Seneca Lake Pure Waters, to ask that they pick a date (Aug. 31st.-Sept. 1st. or Sept. 2nd.) and use the new Fayette Firehouse as the venue. Betsy will also tell them that a Survey sub-committee will be meeting at the Fayette Town Office at 7:00 next Monday (7/26/04) and that Stu Brown will be present.

Once again the Indian Land Claim was brought up as a possible issue to addressed in the Comprehensive Plan. Ros Parks spoke to the fact that it should be addressed in the plan. If the Indians do come into the area, we will have something in writing that expresses the "will of the people" for them to abide by the laws and rules of the community plans. We also need to avoid "checker board zoning".

It was decided that we wait for Thomas Bjorkman to return as he can give us more definition and guidance in setting up the focus groups.

It was suggested that a feature article be done for the Finger Lakes Times explaining the CPC. This may also spur an opinion on the part of the Finger Lakes Times.

Mailing lists need to be done by Mid August and ready in electronic form.

Old Business:

Bob Kayser reminded the commission members to go ahead and take pictures of good and bad things, as per Thomas Bjorkman's suggestion. This should be helpful in the Vision process.

Next regular meeting is August 11th. at the Fayette Town Office at 7:00 p.m.


Motion to adjourn: Annie Bachman

Second: Carolyn Mc Guane

Vote: Carried unanimously.

Ros Parks, acting chairman, adjourned the meeting at 8:30 p.m.

Minutes approved: 9/27/04


Carolyn Mc Guane, Secretary

CPC MINUTES – 8/11/04

These minutes record the 13 th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held August 11, 2004, 7:00 p.m. at the Town of Varick Office.

In Attendance:

(Fayette)
Betsy Novy
Doug Freier
Ros Parks
Keith Tidball
Carolyn Mc Guane
Cindy Lorenzetti
Annie Bachman
Allan Merrill
(Varick)
Alan Gelatt
Thomas Bjorkman
Bob Kayser
Bill Larselere

Absent:

(Fayette)
Mark Lott
Dan D'Amico
Jeff Trout

(Varick)

Frankie Long

Other Attendees:

Joan Teichner (TOV) Supervisor
Bill Reemtsen, Stuart Brown Associates

The meeting was called to order at 7:00 p.m. by Chairman, Keith Tidball.

This was a work meeting without a formal agenda. Thomas Bjorkman reviewed what had taken place in the last month. There were sub committees formed and each had specific tasks. Methods of financing and payments were being agreed upon. Documents were being initialed and it was agreed that identical bills would be created and amounts segregated to each town's portion. Each Town would be responsible for payment of their portion.

Survey:

Bill Reemtsen from Stuart Brown Associates spoke to us about the progression of our survey. The targeted mailing date is Sept. 15. All is set up with the printer for this timeline.

Bill worked with the commission on each of the survey questions. The committee members discussed revisions to a few of the survey questions. Some of the questions were modified for clarity. At the end of our review of the survey, Bill Reemtsen said he would go back and re-vamp and send out the updated survey format to us by e-mail.

All of the committee members could then respond to the final draft so that it could be sent on to the printer.

Vote was conducted to accept the survey as amended.

All were in favor

Motion was carried.

Mailing Lists Committee Report:

Bill Larzelere reported that the mailing lists are ready. There are about 1900 for Fayette and 700 for Varick.

Publicity Committee Report:

Cindy Lorenzetti said that she would contact the Fingerlakes Times and kick the publicity into high gear. The Town Crier and local radio stations would also be used for publicity. The first information meeting regarding Lake Issues would be conducted as a joint meeting (Seneca/Cayuga Lake Issues) August 24th at the new Fayette Firehouse at 7:00. Sharon Anderson, Cauyga Lake Watershed, will conduct the meeting with the aid of Marian Balichak of Seneca Lake Pure Waters. Sharon and Marian will each speak and answer questions.

Other focus group meetings will be scheduled.

December would be a good time to schedule meetings for the Agricultural Focus Group. We need to identify resource people to do presentations. We need to reach out to other agencies and community groups. We need to invite input and get impact from other towns. Perhaps we can do mailing and follow up with phone calls.

MRB will produce existing land use maps.

The next meeting we will discuss some of the survey results.

A public information meeting will be scheduled for sometime before Thanksgiving. At that time perhaps we will be able to get some of the attendees to sign up for focus groups.

The next meeting will be September 27 @ 7:00 at the Fayette Offices.

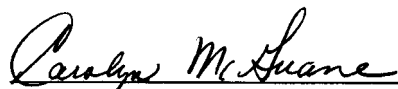
Motion to adjourn: Carolyn Mc Guane

Second: Betsy Novy

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 9:00p.m.

Minutes approved: 9/27/04


Carolyn Mc Guane, Secretary

CPC MINUTES – 9/27/04

These minutes record the 14 th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held September 27, 2004, 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Betsy Novy
Dan D'Amico
Ros Parks
Keith Tidball
Carolyn Mc Guane
Cindy Lorenzetti
Jeff Trout
Allan Merrill
(Varick)
Bill Kaminski
Annie Bachman
Bob Kayser
Bill Larzelere
Frankie Long
Thomas Bjorkman

Absent:

(Fayette)
Mark Lott (excused)
Doug Freier(excused)

(Varick)
Alan Gelatt

Other Attendees:

Bill Reemtsten, Stuart Brown Associates
Barbara Johnston

The meeting was called to order at 7:02 p.m. by Chairman, Keith Tidball.

Review and approval of agenda:

- A. Feedback on Survey
- B. Reports

Motion to approve agenda: Ros Parks

Second: Jeff Trout

Vote: Approved

Approval of Mintues (July 19, 2004 and August 11, 2004)

Correct spelling –Marion Balyczak

Motion to approve mintues: Allan Merrill

Second: Thomas Bjorkman

Vote: approved unanimously

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Survey:

Bill Reemtsten spoke to us about the survey response. At the start of Tuesday 9/28/04 317 envelopes had been returned with 447 answer sheets. This is about an 11% return at this point. The survey deadline is the end of the month, (9/30/04).

Bob Kayser wondered how well the elderly were doing with the survey.

Keith Tidball suggested that maybe a second comment sheet could have been provided.

Thomas Bjorkman questioned in # 9 if "cluster development" would be understood.

Bill Larzelere reported that in Varick there were a few surveys returned due to address problems.

Keith asked what the nature of the feed back was and Bill Reemtsten said it was very positive.

Reports:

Chairman, Keith Tidball, thanked Stuart Brown Associates for their work with the survey and for the extra copies. He also thanked Bill and Barb for the flow chart. CAFO –E-farm provides money to help with hefty compliance costs and the town plan will reflect awareness

Adult entertainment is expanding. We need to find ways to slow the process down.

Results of the survey is great at this point.

Vice Chairman, Thomas Bjorkman, suggested that an application for a "Small Cities Grant" might provide up to 20K. Main Street revitalization might be considered for E. Lake Road or the Hamlet of Fayette. We might be pleasantly surprised by receiving some money from that source.

Town of Fayette Representative, Jeff Trout, reported that the mailing regarding water for the Hamlet of Fayette has gone out. There has been \$20K budgeted for this project. The response has been slow.

Town of Varick Representative, Bill Kaminski, reported that Varick Town Board is in full support of the actions being taken by the CPC.

Barbara Johnston spoke to us about the Big Picture of the two small areas. The Big Picture will be supported with a map and data sheet.

Some of the things to be dealt with:

1. Older houses, verily hanging on and the need to be rated to determine if they might qualify for grants. There may be help with plumbing, electric and outside repair. In some cases the insides are even more grave.

2. Agriculture lost to development. There are new homes being built on farmland. How much has production changed in 10 years?
3. What does Finger Lakes Farm Land Trust have to offer?

Watershed Meeting: Betsy Novy reported that there were about 60 in attendance. Sharon Anderson and Keith Tidball opened with an overview. Marion Balyczak and Sharon Anderson gave a slide presentation regarding water quality. Information regarding this meeting is attached to these minutes.

As a follow-up to lakes meeting, Keith Tidball has met with Jason Haremza of the Genesee/Finger Lakes Region Planning Council. There are grants for local government policies. Seneca County is part of this region. Barb Johnston has also talked with Jason. Once the issues are known, he can help determine what can be done and what is out of the town's control. Keith added that he can show what other communities are doing so that our residents do not get the idea that we are forcing anything on them.

We can then bring to the public examples of what happens with an issue; what tools there are and what other communities use. We would then be able to assess the appropriateness to our needs.

We need to :

- A. Inform and educate the public and the CPC as to what tools are available.
- B. Get a sense of what the community wants and what they are willing to take.

We need to listen to the public reactions and then the CPC will make their final decisions and write them into the plan.

The Mennonite/Amish community needs to be included also.

Keith will dovetail with Jason and Stuart Brown on watershed and get a separate meeting date.

Out reach letters need to be sent to agencies to let them know that a Comprehensive Plan is being worked on. We worked up a list of agencies for this mailing plan. A few other suggestions of agencies or interest groups that could be contacted were- Superintendent of Schools (3 in the two towns), Finger Lakes State Parks, Canoga Wildlife Management. NY Forest Owners Association may have mapping that would show where 5 acres or more is located.

At this time 15 have signed up for focus groups. The agencies contacted could be invited to the various focus group meetings. We need to try to get programs, plans and regulations. Varick has some zoning but Fayette basically does not.

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Bill Reemtsten will generate a letter and mail it to agencies in an attempt to get them to share their information with us. We could then tap some as specific resource people to give us background and information. Perhaps they could give a presentation and then we could open up into a round table discussion to determine what is important.

E-mail drafts and mailing can be sent to CPC members showing survey results.

Jeff Trout said he can provide Barb Johnston with copies of feasibility studies, road surveys, and engineering studies.

It is necessary to schedule focus group meetings.

Watershed in Oct/ Nov

Nov. 15 – 7:30 - Public meeting to present, share and review survey.

results. Regular CPC meeting will be at 6:30 to 7:30 prior to public meeting.

Jeff Trout will check into the venue-(ie. the Fayette Firehouse). Cindy

Lorenzetti will publicize through the Finger Lakes Times.

Dec 20th. @ 7:00 CPC & resources regarding Depot and Infrastructure

Jan.-- regular meeting and Residential meeting- date to be determined

Feb.-- Ag Community meeting- date to be determined

Other Business/ Final Items from the Floor:

There will be a meeting regarding subdivisions 9/28/04 from 7-9p.m. at County with NYS Dept of State

Copy of first Public meeting minutes given to Barb Johnston.

Bob Kayser and Dan D'Amico requested copies of all bills.

The next meeting will be October 25 @ 7:00 at the Fayette Offices.

Motion to adjourn: Annie Bachman

Second: Cindy Lorenzetti

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 8:55p.m.

Minutes approved: 10/25/04


Carolyn Mc Guane, Secretary

CPC MINUTES – 10/25/04

These minutes record the 15 th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held October 25, 2004, 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)

Betsy Novy

Ros Parks

Keith Tidball

Carolyn Mc Guane

Doug Freier

Mark Lott

Allan Merrill arrived at 8:00

Tom Murray (TOF Liasion)

(Varick)

Annie Bachman

Bob Kayser

Bill Larzelere

Frankie Long

Thomas Bjorkman

Other Attendees:

Bill Reemtsten, Stuart Brown Associates

Barbara Johnston

Absent:

(Fayette)

Jeff Trout (excused)

Dan D'Amico

Cindy Lorenzetti(excused)

(Varick)

Bill Kaminski

Alan Gelatt

The meeting was called to order at 7:00 p.m. by Chairman, Keith Tidball.

Approval of minutes for September 27, 2004

Motion to approve as amended: Bob Kayser

Second: Thomas Bjorkman

Vote: approved unanimously.

Review and approval of agenda:

Motion to approve agenda: Bob Kayser

Second: Betsy Novy

Vote: Approved unanimously.

Reports:

Chairman, Keith Tidball – Seneca County Farm Bureau has discussed a resolution to pressure Seneca County to give Agricultural Districts more attention. Keith thanked Thomas Bjorkman for covering while Keith was away. Things are progressing very nicely. The committee has been working very hard and should be commended for their efforts. We need to keep the momentum. Keith reviewed the schedule of the up-coming meetings:

Nov. 15 – 6:00 –7:00 CPC will have their regular meeting preceeding the 7:00 - Public meeting to present, share and review survey.

Publicity will be handled by Cindy Lorenzetti, Betsy Novy and Frankie Long.

Dec 20th. @ 7:00 CPC & resources regarding Depot and Infrastructure
(Glenn Cooke will attend from Economic Development.)

Jan.-- regular meeting and Residential meeting- date to be determined

Feb.-- Ag Community meeting- date to be determined

March—Watershed meeting

Vice Chairman; Thomas Bjorkman the Varick Town Board continues to support the efforts of the CPC. Small cities grant with a focus on the Hamlet of Fayette may give us 20K.

Lakes and Watersheds Committee: Nothing at this time

Scenic By-Ways: Nothing at this time

Town Liaisons:

Tom Murray reported that all documents have been signed and the all seems to be going just fine at the town level with the CPC progression.

Water and Sewer: Report will be at next meeting due to Jeff Trout's absence

Survey:

Bill Reemtsten spoke to us about the survey response. There has been a 25% response at this time. This is twice the average. Everyone has at least had the chance to respond. There were 700 responses from Fayette and 290 from Varick. Three hundred had 2 answer sheets completed. Bill brought 3 hand-out reports which evaluate the survey response. These are included with the minutes. The committee members were also given a CD of individual public comments. The results were tabulated based on the surveys received through Wednesday of last week (10/20/04). By the next meeting there will be a cross tabulation table as to the demographics. It was noted that Varick and Fayette responses were mostly similar. It was quite clear that there were only a few differences. Bill and Barbara led us through the results item by item. The committee members added there comments as each item was analyzed.

Keith reminded the committee that the next meeting will be **November 15,2004 @ 6:00** at the Fayette Firehouse, located on Rt . 414. The purpose of the public information meeting will be to make the community aware of the committee and their work, share the results of the survey and allow people to talk (with a limit of 5 minutes if there are a lot of people. Bill Reemtsten will do a narrative with a power point presentation followed by a question and answer period. Written comments will be encouraged for up to 2 or 3 weeks after this meeting.

Motion to adjourn: Thomas Bjorkman

Second: Alan Merrill

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 9:00p.m.

Minutes approved: _____

Carolyn Mc Guane, Secretary

CPC Meeting Schedule

Nov. 15, 2004	6:00 – 7:00 7:00--	Regular CPC meeting- New Fayette Firehouse Public Meeting to present and share the survey results.
Dec. 20, 2004	7:00	CPC and Resources regarding Depot and Infrastructure
Jan. 18, 2004	7:00	CPC and Residential Focus
Feb. 21, 2004	7:00	CPC and Ag Community Focus
Mar. 21, 2004	7:00	CPC and Watershed Focus

Motion to approve: Bob Kayser

Second: Jeff Trout

Vote: Approved unanimously.

Submitted by Carolyn Mc Guane

October 25, 2004

CPC MINUTES –11/15/04

These minutes record the 16th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held November 15, 2004, 6:00 p.m. at the Town of Fayette Firehouse.

In Attendance:

(Fayette)

Betsy Novy

Mark Lott

Ros Parks

Keith Tidball

Carolyn Mc Guane

Cindy Lorenzetti

Jeff Trout

Allan Merrill

Tom Murray

(Varick)

Bill Kaminski

Annie Bachman(2nd half)

Bob Kayser

Bill Larzelere

Thomas Bjorkman

Absent:

(Fayette)

Dan D'Amico

Doug Freier(excused)

(Varick)

Alan Gelatt

Annie Bachman (1st half)

Frankie Long (excused)

Other Attendees:

Bill Reemtsten, Stuart Brown Associates

The meeting was called to order at 6:05 p.m. by Chairman, Keith Tidball.

Approval of Mintues for 10/18/04

Motion to approve mintues: Bob Kayser

Second: Mark Lott

Vote: approved unanimously

Motion to approve agenda: Ros Parks

Second: Jeff Trout

Vote: Approved

Survey:

Bill Reemtstem from Stuart Brown Associates gave the commission members a hand out with the tabulations on question 41 and 42, which dealt more with the demographics related to the survey. He stated that tonight the public will have the opportunity to speak and submit written comments. We will really be encouraging public participation.

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Reports:

Chairman, Keith Tidball,

Keith went over the schedule of the up-coming meetings:

Dec 20, 2004	7:00 CPC & Resources regarding Depot and Infrastructure
Jan 18, 2005	7:00 CPC & Residential Focus
Feb 21, 2005	7:00 CPC & AG Community Focus
March 21, 2005	7:00 CPC & Watershed Focus

Vice Chairman, Thomas Bjorkman, reported that just before election, Brian Kolb secured a \$5K member item for us. We may look at water issues with this.

Cindy Lorenzetti reported that she spoke to Senator Nozzolio at the Kiwanis dinner regarding that water in Fayette was a big issue.

Town of Fayette Representative, Jeff Trout, reported that the water testing went well and the results were “bad” which was good, as it reinforces the need for public water in Fayette. Mary Larkin, Town of Geneva Supervisor, stated that Stuart Brown was the best resource for grants. I will speak to Bill Reemtsteen tonight regarding a quote for small cities grants. November 30th. at 6:30 there will be a public information/input meeting “Got Water” at the Fayette Fire House, regarding the water issues of the Hamlet of Fayette. Any members of the CPC that are available that evening should consider attending.

Watershed Meeting: Betsy Novy reported that there was an editorial prepared and submitted to the Finger Lakes Times but it has not been printed as yet. She said she will follow up with the Finger Lakes Times.

Scenic By-Ways: nothing new to report.

Keith Tidball spoke about the Finger Lakes Time Article and said he was not happy with the fact that they made it almost sound like a “one-man show”. This is really very much a group process and a public input process. This committee works well and has really pulled together to get where we are now.

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Keith reminded the members of the Nov 30th. "Got Water" public information meeting at 6:30 at the Fayette Fire House. CPC members are encouraged to attend.

Dec 20th. @ 7:00 CPC & resources regarding Depot and Infrastructure

Other Business/ Final Items from the Floor: None

The next meeting will be December 20, 2004 at 7:00 at the Fayette Town Office.


Motion to adjourn: Carolyn Mc Guane

Second: Thomas Bjorkman

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 6:45p.m.

Minutes approved: 2/21/05


Carolyn Mc Guane, Secretary

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Keith reminded the members of the Nov 30th. "Got Water" public information meeting at 6:30 at the Fayette Fire House. CPC members are encouraged to attend.

Dec 20th. @ 7:00 CPC & resources regarding Depot and Infrastructure

Other Business/ Final Items from the Floor: None

The next meeting will be December 20, 2004 at 7:00 at the Fayette Town Office.


Motion to adjourn: Carolyn Mc Guane

Second: Thomas Bjorkman

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 6:45p.m.

Minutes approved: 2/21/05


Carolyn Mc Guane, Secretary

CPC MINUTES –12/20/04

These minutes record the 17th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held December 20, 2004, 7:00 p.m. at the Town of Fayette Town Office.

In Attendance:

(Fayette)

Betsy Novy

Doug Freier

Ros Parks

Keith Tidball

Tom Murray

(Varick)

Bill Kaminski

Annie Bachman(2nd half)

Bob Kayser

Bill Larzelere

Thomas Bjorkman

Absent:

(Fayette)

Cindy Lorenzetti(excused)

Carolyn Mc Guane(excused)

Jeff Trout(excused)

Mark Lott

Allan Merrill

Dan D'Amico

(Varick)

Alan Gelatt

Annie Bachman(excused)

Frankie Long

Other Attendees:

Bill Reemtsten, Stuart Brown Associates

Charles Lucido

Liz Larzelere

Jason Mc Cormick

The meeting was called to order at 7:00 p.m. by Chairman, Keith Tidball.

Approval of Minutes for 11/15/04.

Motion to approve minutes: Bob Kayser

Second: Betsy Novy

Vote: approved unanimously

Motion to approve agenda: Bob Kayser

Second: Betsy Novy

Vote: Approved

Reports:

Chairman, Keith Tidball, reported in Jeff Trout's absence that the "Got Water" meeting was well attended with about 40 people present. The meeting was described as "lively and productive". The water district income survey is to be mailed 12/21/04. We are looking to Stuart Brown for assistance in applying for a small cities grant to fund some or all of the project. Jason Mc Cormick and Company reported that they are moving forward with work as well.

Vice Chairman, Thomas Bjorkman, reported that Bob Kayser and Dan D'Amico are crediting proceeds of the grant. A grant for 5 K has been secured with the Town of Varick being the lead agency. The bills thus far have been those that are quality divided between the two towns.

Town of Fayette Board Liaison, Thomas Murray had nothing new to report at this time.

Presentation by Glenn Cooke, Director of Seneca County Department of Development and Planning/Executive Director of Seneca County Industrial Development Agency:

IDA has taken over the Depot since it's closing in the mid to late 1990's. Water at the north end was shut down in 1993. The Prison rebuilt the sewer plant and southern water tower. Federal money helped fix water to the north end, including the tower. Depot sewer and water serve the Hamlet of Romulus, including some of Varick. There is no water in the Cons-Rec area. Spring Meadow serves prison and Hillside employees (not prisoner's families). Pez Lake Development/Advantage Group employs about 40 to 50 people and is growing slowly. They refurbish restaurant equipment for major chains. Interior was originally interested in the Cons-Rec area as was the NYS DEC but neither had the 4.5 million that is needed. The Army is taking care of it during the clean-up through 2011. Warehouses are decaying, not up to code and basically uninsurable. There is some possibility of housing along Rt.96A. Change in traffic is unlikely to be significant. Water is a major limitation to further development. The Depot was there because of it's isolation, thus water and sewer are a constraint. There are even concerns for Gas & Electric for the new jail. A landfill is neither welcome nor suitable. Homeland Security may be a use. The airfield is not too bad(a little bumpy). The rail system is being rented for car storage at present. The State Police training area, Five Points Correctional Facility, Sale of housing for 2K(cash), Coast Guard Sea & Navigation Radio and Hillside are the main things going on right now. A new County jail is scheduled for construction next year. Not much potential for the warehouses. The Army is working on clean-up. The Army only has 6 people employed there now. Glenn said he applauds the efforts of the CPC and stated that his office will help any way that they can.

Survey:

Bill Reemtstem from Stuart Brown Associates distributed a cross tabulation of survey. A summarized report on this cross tabulation will be forthcoming. Thomas felt from the survey that water for RT 89 in Varick is worth pursuing. Sewer for East Lake Road in Fayette and for Rt. 89 in Fayette and Varick are worth exploring also. There is an engineering study in existence and can be obtained through Bob Hayssen. CAFO's are a concern noted by 18 in Varick, 33 in Fayette and 9 in unspecified area.

In preparation for the January 18 th. Housing and Residential Development Focus Meeting:

How do we summarize survey comments and divide job of recording. The following resources will be at the next meeting:

Realtor	Lee Patchen
Code Enforcer	Dick Foxx & Bob Halliday

Issues:

- Open Space
- Who is building new homes
- Should code enforcement be joint between towns
- Property Maintenance Code- who enforces and what legislation is needed.
- What can be done by residents to help preserve agricultural land near homes.
- Retirement housing – taxes and spending
- Single homes and organized communities.

In preparation for the February 21, Agriculture Focus Meeting:

What has been happening, What's in the future? What are policy changes that would support Agriculture and preserve it? Agriculture infrastructure, how much is bought in Pennsylvania? What about agriculture support businesses? The following resource people will be attending:

Soil and Water Conservation District	Phil Griswald
USDA-FSA	Ron Bandercot
	Dave Pererson

Other Business/ Final Items from the Floor: None

The next meeting will be Jan 18 at 7:00 at the Fayette Town Office.


Motion to adjourn: Thomas Bjorkman

Second: Bill Larzelere

Vote: Carried unanimously

Meeting was adjourned by Chairman Tidball at 9:37p.m.

Minutes approved: 1/18/05


Carolyn Mc Guane, Secretary

CPC MINUTES –1/18/05

These minutes record the 18th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held January 18, 2005, 7:00 p.m. at the Town of Fayette Town Office.

In Attendance:

(Fayette)
Betsy Novy
Doug Freier
Mark Lott
Carolyn Mc Guane
Ros Parks
Keith Tidball
Cindy Lorenzetti
Jeff Trout
(Varick)
Bill Kaminski
Bob Kayser
Bill Larzelere
Thomas Bjorkman
Alan Gelatt

Absent:

(Fayette)
Allan Merrill
Dan D'Amico

(Varick)
Annie Bachman
Frankie Long

Other Attendees:

Bill Reemtsten, Stuart Brown Associates
Mel Russo, Real Estate Agent
Barbara Peck, Real Estate Agent
Kathy McLaughlin, Real Estate Agent
Gary Milliman- Fayette
Joan Teichner- Varick Supervisor

Richard Foxx, Varick Code Enforcer
Larry Novy, Lake Property Assoc.
Judith Lane-
Teresa Daily-Varick
Gerald Lynn

The meeting was called to order at 7:00 p.m. by Chairman, Keith Tidball.

Approval of Minutes for 12/21/04

Motion to approve minutes: Thomas Bjorkman

Second: Ros Parks

Vote: approved unanimously

Motion to approve agenda: Bob Kayser

Second: Thomas Bjorkman

Vote: Approved

Chairman, Keith Tidball introduced Bill Reemtsten, of Stuart Brown Associates.

Bill Reemtsten reported that the survey results show that the community wants to maintain it's rural character, preserving agriculture, while providing for housing and maintenance of housing.

Mel Russo provided a hand-out of an evaluation of lake property. The value of lake property on an average is \$173K compared to 68K in Seneca Falls. The demand for lake property exceeds its supply. Taxes are going up and that is a problem for homeowners. Property of 3 or 4 acres is "hot" in the country, with one acre parcels not as popular. CAFO area a deterrent because of the order and runoff issues. Senior citizens are being driven out by high taxes.

Kathy McLaughlin stated that trends show that people want to be outside of the village because of tax rates. Lake property is a market in itself. Families want acres for their kids activities. There has been 2-3 years of appreciation in lake property value and it is expected to be another 12 years of upward trends. Since the 9/11/01 economic impact, real estate has become a better investment. Doublewides do not appreciate. They can be recognized by the roof pitch and steel I beams. Modular homes are of wood construction (stick built) and are quickly assembled on site. This is a popular choice because of the economics and speed of readiness. Roof pitch and square footage can give some control to new housing. Double wides could thus be controlled by requiring that they be in parks, and not placed in certain areas. Two or more trailers can constitute a trailer park. Deed restrictions give control also.

Barb Peck basically agreed with all that had been said by the other two realtors.

Richard Foxx, Town of Varick Code Enforcer reported that singlewide mobile homes are his greatest problem. They can be moved from one spot to another without approval. Cars and junk are mostly unenforceable. The limit of unlicensed vehicles on a lot is 2. Police are supposed to enforce this if reported and requested by a public official. Most calls from residents are regarding junk cars, junk farm equipment, boats and trailers. Expansion of code enforcement job should be looked at.

Keith Tidball asked realtors about how the Agriculture Disclosure is handled. The realtors agreed that it is presented and explained but eager buyers just sign it.

Bill Reemtsten added that the best method of preserving open space is have clustered housing on smaller lots, near public water and sewer.

Jeff Trout stated that other than Agriculture, the Industry for this area is the Lake.

The health department is the most restrictive agency for land development at this time.

Preparation for Agriculture Meeting:

The Ag meeting was scheduled for 2/21/05, but there was some discussion about changing the date due to conflicts that have occurred for some of the committee members. After some discussion it was decided that the Ag Meeting would be changed to March 7 th.

Bill and Barb from Stuart Brown will do a presentation at the Ag. Meeting.

Some of the issues to be discussed will be land use tools for Agricultural preservation.

Penalty monies collected for land sold for development should be ear-marked for agricultural purposes. Tools and techniques need to be discussed and made known.

Purchase of Development Rights has not been pursued here yet and could be a hard sell.

February Meeting will be used to prepare for the Farm/Ag Meeting.

Reports:

Chairman: Keith Tidball expressed an interest in getting pen to paper regarding the Plan. He expressed that things were moving along in a good direction and expressed his thanks to the committee for the fine work thus far. He felt that we should look at land tools like the Finger Lakes Land Trust and identify critical land.

Vice Chairman: Thomas Bjorkman said the Economic Development Corporation is trying to keep things going to find Industrial uses for the Conservation/Recreation Area at the Depot.

Water Project: Jeff Trout reported that Feb. 10 and March 10 have been scheduled for public hearing on the water project. The surveys will be back in time for the hearings.

It was mentioned, that since Tom Murray was absent, he needs to know before next Thursday's Town Board re-appointment meeting that the Fayette Code Enforcer was not at this meeting. It would be advisable that this information be passed on to Ed Barto, Fayette Town Supervisor, as well.

Indian Land Claim: Ros reported that the atmosphere at the last meeting was 100% in favor of taking it to court. Empire Resort was present but they were silent. Judge McCuren's "Oops-too bad" attitude was not appreciated and it is felt that the appellate court would probably over turn his ruling. Perhaps there can be a statement regarding that there is a lot of focus on "home rule" with the plan also reflecting that a settlement was not endorsed and there was the desire to go to court. There should be a decision about June regarding going back to appellate court.

Bill Reemtsten suggested a preface or introduction relating to this issue if it is not actually in the Plan.

Other Business and Final Items from the Floor:

Code Enforcement Officer position should be looked at regarding duties and pay.

Jeff reported on the fact that quality of life in the community maybe affected by the merger meetings of the school districts (Waterloo & Seneca Falls) and will have a direct impact on taxes. There is also some talk regarding Romulus and Seneca Falls School Districts.

The next meeting will be February 21, 2005 at 7:00 at the Fayette Town Office.

Motion to adjourn: Jeff Trout

Second: Mark Lott

Vote: Carried unanimously

The meeting was adjourned by Chairman Tidball at 9:46 p.m.

Minutes approved: 2/21/05


Carolyn Mc Guane, Secretary

CPC MINUTES -2/21/05

These minutes record the 19th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held February 21, 2005, 7:00 p.m. at the Town of Fayette Town Office.

In Attendance:

(Fayette)

Betsy Novy

Allan Merrill

Carolyn Mc Guane

Ros Parks

Keith Tidball

Cindy Lorenzetti

Absent:

(Fayette)

Doug Ferier(excused)

Dan D'Amico

Mark Lott(excused)

Jeff Trout(excused)

(Varick)

Bill Kaminski

Bob Kayser

Bill Larzelere

Thomas Bjorkman

(Varick)

Annie Bachman

Frankie Long

Alan Gelatt

Other Attendees:

Bill Reemtsten, Stuart Brown Associates

Barbara Johnston, Stuart Brown Associates

Diane Donnelly (Town of Fayette, Planning Board Member)

Thomas Murray(Town of Fayette, Town Board Member)

Chairman, Keith Tidball, called the meeting to order at 7:00 p.m.

Motion to approve agenda: Bob Kaiser

Second: Carolyn Mc Guane

Vote: Approved

Approval of Minutes for 11/22/05

Motion to approve minutes: Bill Larzelere

Second: Allan Merrill

Vote: Approved unanimously

Approval of Minutes for 1/18/05

Motion to approve minutes: Bob Kaiser

Second: Thomas Bjorkman

Vote: Approved as amended

Chairman, Keith Tidball reported for Jeff Trout on water study for Hamlet of Fayette. Things are continuing to move forward. Still having meetings and are trying to get enough completed surveys. Keith once again commented on the progress thus far and remains well pleased with the commissions work.

Vice Chairman: Thomas Bjorkman, Varick, stated that the Economic Development Corp a subsidiary of the IDA has hired a firm to help figure out ways to obtain revenue to support maintenance of the Cons-Rec Area at the Depot. Maintenance is important for liability purposes. Romulus is looking into wind power. **Bill Larzelere** commented that regarding wind power, wind is marginal. It was suggested that Photovoltaic or Biomass plants might work well on top of bunkers. The bunkers are approximately 60'x30' and 20 feet high. Thomas reported that the Tech. Assistance/Small Cities Grant did come through. It was for \$17.2K and it must be spent this year. A copy of the letter from the Governor's Office was submitted and attached to these minutes.

Watershed: Betsy Novy had nothing new to report regarding Watershed at this time. Keith submitted an article from the Finger Lakes Times regarding the Watershed. This is attached to these minutes.

Scenic By-Ways: Nothing new.

Keith gave a book entitled Landmarks of Seneca County to Barbara Johnston. She said she could incorporate these into a map. It is good to collect historical materials for the Plan. Keith also announced that he is now on the Agriculture Enhancement Board for Seneca County. It has been forecasted that the Purchase of Development Rights may be in place within the next 10 years. CAFO may be addressed with EPA and could be addressed with "notice of intent" being a part of building permits.

Chairman Tidball introduced Bill Reemtsten, and Barbara Johnston, of Stuart Brown Associates. Bill and Barb reviewed the beginning chapters of the Plan.

A. Land Use Chapter with goals

1. Retain the rural, agricultural character of the towns.
2. Support Hamlets as unique residential environments.
3. Manage land use along the lakeshores to protect the interest of seasonal and year-round residents, promote tourism and to protect water quality and the environment.

B. Housing and Residential Neighborhoods Chapter

C. Tax base and business development chapter

These draft chapters are attached to these minutes. Also attached to these minutes are handouts supplied by Bill and Barbara of Existing Land Use Maps with Tax Parcel summaries for the two Towns.

Preparation for Agriculture/Farmland Protection Focus Group Meeting:

This meeting is scheduled for March 7 th. at the Town of Fayette Fire House at 7:00 pm. Bill and Barb from Stuart Brown will do a presentation at the Ag. Meeting. Some of the issues to be discussed will be land use tools for Agricultural preservation, Purchase of Development Rights, Penalty monies collected for land sold for development should be ear-marked for agricultural purposes. They will try to get a speaker to address tools and techniques for protecting farmland.

There was discussion regarding the **Neighbor/Farm Conflict** and it was decided that we did not need a separate stakeholder meeting for this issue but that it should be brainstormed by the CPC and incorporated into a regular meeting with invitation to interested residents.

Motion was made to expand the May 23rd meeting to encompass **Neighbor/Farm Conflict**.

Motion: Betsy Novy

Second: Ros Parks

Vote: Approved unanimously

Other Business and Final Items from the Floor: None

The next meeting will be March 7, 2005 at 7:00 at the Fayette Fire House.

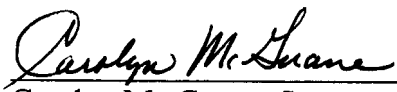
Motion to adjourn: Keith Tidball

Second: Allan Merrill

Vote: Carried unanimously

Chairman Tidball adjourned the meeting at 10:00 p.m.

Minutes approved: 3/7/05


Carolyn Mc Guane, Secretary

CPC MINUTES –3/7/05

These minutes record the 20th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held MARCH 7, 2005, 7:00 p.m. at the Town of Fayette Fire House.

In Attendance:

(Fayette)
Betsy Novy
Allan Merrill
Carolyn Mc Guane
Ros Parks
Keith Tidball
Cindy Lorenzetti
Doug Freier
Mark Lott
(Varick)
Bob Kayser
Bill Larzelere
Thomas Bjorkman
Frankie Long

Absent:

(Fayette)

Dan D'Amico

Jeff Trout

(Varick)

Annie Bachman
Alan Gelatt(excused)

Other Attendees:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Thomas Murray(Town of Fayette, Town Board Member)
Bill Kaminski (Town of Varick, Board Member)

Chairman, Keith Tidball, called the meeting to order at 7:05 p.m.

Keith gave a brief introduction of the guest speakers

Bill Reemtsen and Barbara Johnston from Stuart Brown and Associates
Ronald Vanacore of US Dept. of Agriculture & Natural Resource Conservation
Phil Griswold of Seneca County Soil and Water Conservation
Jim Capron of Cooperative Extension

Approval of Minutes for 2/21/05

Motion to approve minutes: Thomas Bjorkman

Second: Mark Lott

Vote: Approved unanimously

Chairman, Keith Tidball: Nothing really new to report at this time.

Vice Chairman: Thomas Bjorkman, Varick, Brian Kolb did visit the town offices and was personally thanked by attending CPC Members for helping to secure the recent small cities grant money. Thomas also handed out an excerpt relevant to the grant.

Watershed: Betsy Novy had nothing new to report regarding Watershed at this time.

Scenic By-Ways: Nothing new.

Chairman Tidball introduced Bill Reemtsten, and Barbara Johnston, of Stuart Brown. Barbara briefly outlined their role and work with the CPC in the plan development thus far. They have worked with other similar towns and bring a lot of expertise to our plan making. Barbara then introduced the resource people that were in attendance and they proceeded with their presentations.

Ron Vanacore from the USDA & NRC was the first to speak. They deal with individual based programs. There was a 2002 Farm Bill and the 2007 Farm Bill is being worked on at present. Finance is the biggest concern in Agriculture Land Preservation. There are basically three easement programs.

1. Wetland Reserve Program –provides money for permanent easement a 30 year agreement cost share of 100% - 75% to rehabilitate wetlands. Their use would be basically for enjoyment, hunting and fishing. There is on going funding for this program through the USDA. This year was \$5.9 million. After the 30 yrs it ages out and can be rolled over or sold to another type of easement program.
2. Grassland Reserve Program –this allows land to be hayed, and grazed and cannot be used for a commodity crop. The funding is approximately \$700,000.
3. Farmland and Ranchland Protection Program- There are two current agencies (American Farmland Trust and Finger Lakes Farmland Trust). Existing proposal is for 50% .There was \$3.1 million available last year with 12 entities being funded. The agency involved holds the easement. There are specific requirements including laying within a viable agricultural area, must be market accessible and surrounded by agricultural land. The program manager deals with setting up the plan.

Phillip Griswold from the Seneca County Soil and Water Conservation was the second resource person to speak. They deal with technical assistance for grazing, E-farm offering environmental farm assistance and resources, as well as Agricultural Environment Management. They offer plans to protect water quality on the farm, site review, recommendations, drainage assistance, and odor/EPA air quality assistance.

Jim Capron from the Cooperative Extension was the final resource speaker. The Cooperative Extension offer mostly education and problem solving ideas. The deal with water quality, air/odor quality and crop disease as well as other things related to farming.

Barb Johnston reported that Andy Zepp from Finger Lakes Farmland Trust has offices located in Canandaigua and Ithaca. There are 24 reserves that are open to the public. These are conservation easements.

All resource guest speakers provided hand-outs which are attached to these minutes.

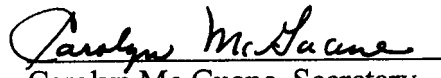
Public comment period: There were about a dozen residents present. Several spoke regarding their desires and visions for the area. As portrayed by the survey results, there was much support for preserving the agricultural character of the area. There was some support for light or small business within the towns. There were strong feelings about not having residential development taking over the valuable farmland and destroying the agricultural character of the community. Cluster development near hamlets would be the best type of residential development. Although the farmers were for agricultural preservation, some of the ways of doing it, were a tough sell. It was brought up that the very plans described by the resource people who spoke tonight, were certainly worth looking into as their purpose is to preserve agriculture and natural resources that are so important to the communities. Some landowners felt a bit hesitant in that the restrictions placed on the land by the plans described, made them feel that their ownership rights were be not as full and perhaps detracted from the value of their land. The general feeling is for preservation of agriculture but how remains to be the big question.

Other Business and Final Items from the Floor: None

The next meeting will be April 25th at 7:00 at the Town of Fayette Office
Watershed issues will be the topic of discussion.
May 23rd. we will be working on recommendations for the plan.

Chairman Tidball adjourned the meeting at 9:15 p.m.

Minutes approved: 5/23/05


Carolyn Mc Guane, Secretary

CPC MINUTES –4/25/05

These minutes record the 21st. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held April 25, 2005, at 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Keith Tidball
Ros Parks
Allan Merrill
Cindy Lorenzetti
Betsy Novy
Mark Lott
Doug Freier
(Varick)
Thomas Bjorkman
Bill Larzelere
Frankie Long
Bob Kayser

Absent:

(Fayette)
Carolyn Mc Guane(excused)
Jeff Trout(excused)
Dan D'Amico

(Varick)
Anne Bachman
Alan Gelatte

Other Attendees:

Don Maybury(TOF board) Joan Teichner(Varick Supervisor)
Tom Murray(TOF board)

Regular business meeting procedures were not followed at this meeting, as the time was completely given to the information brought to us by the attending resource people regarding Watershed and Lake issues.

Resource People in Attendance:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Edith Davey,
Matt Gillette, NYS Dept of Environmental Conservation
Marion Balyczak, Seneca Lake Pure Waters
Darby Kiley, Cayuga Watershed.

Chairman, Keith Tidball, called the meeting to order at 7:05 p.m.

Keith introduced the resource people at this meeting and turned the meeting over to the first resource person.

Edith Davey, Ontario County Soil and Water Conservation District, presented information about on-site septic systems and their regulations.

Matt Gillette, NYS Dept of Environmental Conservation presented information about DEC's regulations of Concentrated Animal Feeding Operations (CAFO).

Jason Haremza, Genesee-Finger Lakes Regional Planning Council, presented information about local regulation of stormwater management, erosion control, lot sizes, and lakeshore land use.

Darby Kiley, Cayuga Lake Watershed, presented information about Cayuga Lake Watershed Network.

Marion Balyczak, Seneca Lake Watershed providing information regarding Seneca Lake Pure Waters Association.

There was a discussion period on Conservation Board/ Conservation Advisory Council, erosion from roadside ditch cleaning and private driveways on steep slopes, and ground water mapping.

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Keith Tidball thanked the resource people for their presentations.

The meeting was adjourned by Chairman. Keith Tidball at 9:30 pm.

Minutes approved: 6/20/05

Submitted by 
Secretary

CPC MINUTES –5/23/05

These minutes record the 22nd regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held MAY 23, 2005, 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Betsy Novy
Allan Merrill
Carolyn Mc Guane
Ros Parks
Cindy Lorenzetti
Doug Freier

(Varick)
Bob Kayser
Bill Larzelere
Thomas Bjorkman
Frankie Long

Absent:

(Fayette)
Keith Tidball (excused)
Dan D'Amico
Mark Lott
Jeff Trout

(Varick)

Annie Bachman
Alan Gelatt (excused)

Other Attendees:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Don Maybury (Town of Fayette, Town Board Member)
Joan Teichner (Town of Varick, Supervisor)

Vice-Chairman, Thomas Bjorkman, called the meeting to order at 7:15 p.m.

Approval of Agenda:

Motion: Carolyn McGuane

Second: Bob Kayser

Vote: approved unanimously

Approval of Minutes for 3/7/05

Motion to approve minutes: Bill Larzelere

Second: Betsy Novy

Vote: Approved unanimously

April Minutes needed some clarifications before being submitted for approval. Minutes for the April meeting will be submitted at next meeting.

Allan Merrill was appointed as the new Accounts Representative for the Town of Fayette.

Report on Hamlet Meetings: There is strong interest in revitalization and obtaining grant monies. The meeting served to reinforce the protection of the things valued in a rural community. Grants would be a most desirable way to help fund the revitalization of the area. Fayette and Romulus are interested in grant money to support fixing up properties. Canoga, however, was not. Other concerns were drainage. Over the years roads have become higher and run off is causing problems. Road ditches and culverts in the town of Fayette drastically need attention. Romulus has expressed an interest in sidewalks near the school. Fayette would like to have some kind of business there that would allow for people to congregate. Romulus, as well, would like to have something go that nature, like perhaps a coffee shop. The meetings also brought to light that the different areas should and would like to see different zoning for the different areas. Residents were impressed to find out that the CPC cared about the Hamlets. Romulus and Fayette will do a housing survey (approx. 30 houses) from the outside only. There would be questionnaires for the residents to fill out regarding interior problems. If grant money is used there would be a 5-7 year recapture clause so that someone can't just use the grant money to fix up their home and sell it. If this were to happen there would be a pro-rated repayment of the grant money. It was agreed that Hamlet issues should have a chapter in the Plan.

Report on Depot Energy Park: Bill Larzelere has been working with the town of Romulus for the last 6 months, regarding a wind farm at the site. In March there was a round table meeting in Rochester with Tom Buschard, Barry Roach, and Glen Cooke, regarding a Renewable Energy Park idea. A proposal was given to Glen Cooke April 21 which included the vision and idea that this might bring business to the Depot because of creation of inexpensive power. Visitation has been made to Fenner, in Madison County. It was a sight to behold. There were approximately 20 windmills that were 320 ft. high. Their base was about 13 ft in diameter and about 8 ft. at the top. The windmills sat on a hill of about 1,000 acres. They are turn slowly and were very quiet. Gov. George Pataki introduced a State Policy stating that by 2010 we need to have 25% of energy produced by other sources and we are at 18% Hydropower now being produced by Niagara Falls. The county is conducting a study by Tom Donahue regarding re-use of the Depot. This should be available around the 2nd week in June. The Seneca White Deer Group met 4/21 and is trying to work with various avenues of re-use.

A grant would be submitted for the wind farm and it would be at least 6 months before we get it. There would be a resource assessment, looking at how much wind is available here. Economic impacts and environmental impacts would also be appraised, as well as visual effect. This could lead to Eco-tours, using the railway with the possibility of an Education Center on Renewable Energy and History of the Depot. IDA still has to take ownership of the Depot.

Presentation of new draft chapters:

Thomas Bjorkman, Vice Chairman turned the meeting over to Bill Reemtsten, and Barbara Johnston, of Stuart Brown. Barb and Bill conducted a review of the draft chapters that were mailed to members prior to this meeting. The chapters covered were Agriculture & Farmland, with emphasis on goals and resolving Farm-Neighbor Conflict. Historic Resources chapter was also discussed. More emphasis was desired on cemeteries, Underground Railroad sites, and granges. Key resource people would be Walter Gable and Char Densmore, Seneca County Historians and Blaine Elkie, Fayette Historian. Historic Districts are not appropriate for either town because sites are too spread out. Historic Preservation information could be provided, perhaps through the code enforcement officer.

CAFO's were discussed at length. There was consensus on desired outcomes:

1. The preferred use of land around residential areas is crops and grazing.
2. CAFO's and hog barns are not appropriate used around residential areas because they unacceptably compromise the livability of those communities.

The commission is frustrated that we do not have a mechanism for obtaining both of these outcomes with existing rules. The protections of the Agriculture District are necessary in order to obtain those used because we cannot provide sufficient protection from liability and nuisance complaints with local zoning and ordinances. However, the Agricultural District prevents local ordinances from limiting CAFO siting. It would be desirable for the state legislature to make that common-sense outcome possible.

Our recommended action is to have the farmland bordering the residential areas be in the Agriculture District and to firmly discourage CAFO's and hog barns in that area. We will do so with a clear statement in the Comprehensive Plan, and by providing guidance to those who advise farmers in any capacity: County Agricultural Enhancement Board, Cooperative Extension, Seneca County Farm Bureau, NRCS, SWCS, agricultural consulting firms, agricultural processors. The guidance would be that the community-agricultural and non-agricultural members alike find that animal feeding operations on the periphery of dense residential development are inappropriate because they unacceptably compromise the livability of those communities. The intent is for advice and community standards-rather than specific ordinances-to guide those who contemplate building these facilities.

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Dates and topics for June, July and August meetings:

June 20th. Next CPC meeting at Town of Fayette Offices (7:00 pm)
Review of Watershed, hamlets, Infrastructure, earlier chapters
Release of First Chapters.

July 18th. CPC meeting at Town of Fayette Offices (7:00 pm)
Packaging the Plan

August 15th. CPC public hearing-summary and give plan to town.

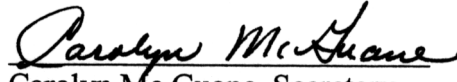
Motion to Adjourn: Allan Merrill

Second: Bill Larzelere

Vote: approved unanimously

Vice Chairman, Thomas Bjorkman adjourned the meeting at 9:30 pm.

Minutes approved: 6/20/05


Carolyn Mc Guane, Secretary

CPC MINUTES –6/20/05

These minutes record the 23rd. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held June 20, 2005, 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Betsy Novy
Keith Tidball
Carolyn Mc Guane
Ros Parks
Cindy Lorenzetti (7:45)
Doug Freier
(Varick)
Bill Larzelere
Thomas Bjorkman

Absent:

(Fayette)
Dan D'Amico

Mark Lott
Jeff Trout
Allan Merrill
(Varick)
Annie Bachman
Alan Gelatt (excused)
Bob Kayser
Frankie Long

Other Attendees:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Don Maybury (Town of Fayette, Town Board Member)

Chairman, Keith Tidball, called the meeting to order at 7:15 p.m.

Approval of Agenda: (add Adult Entertainment)

Motion: Thomas Bjorkman

Second: Doug Freier

Vote: approved unanimously

Approval of Minutes for 4/25/05 and 5/23/05

Motion to approve minutes as amended: Thomas Bjorkman

Second: Ros Parks

Vote: Approved as amended

Committee Reports:

Chair report: Keith reported that North Seneca (#2) and Mid Seneca (#1) Ag District Maps will be available in August. In June the Right to Farm People and Ag Enhancement Board decided to advise and refer to Seneca County any CAFO complaints. Ontario County Economic Development has asked that the extension agent for the county have more responsibility in advising the town.

Watershed-There will be a weed and water meeting coming up. Things are moving forward with the Lake Friendly Farm Program.

Tom Murray, Town of Fayette Board, reported that there would be an Open Space and Farmland Conservation seminar. Keith, Ros, Allan, Jeff and Tom plan to attend.

Barbara Johnson and Bill Reemsten started the review of the following draft chapters:

Watershed Protection and Environmental Quality (Revised)

Revisions: page 3- take out sand and gravel and use stone dust, clay, silt and rock. Add on page 5 organizations: Canoga Marsh Wildlife Management, Canoga Land Preserve (public hunting) NYFOA (New York Forest Organization Association). The towns could establish a Conservation Advisory Board to develop an Open Space Index. This board could be used to review issues and act as an advisory committee. As a board they could look for grant money.

Community Facilities and Services

Suggestion: Devise a blueprint of duties and responsibilities that are town functions. Add that resident survey strongly presented the fact there is much unhappiness regarding the highway department and the condition of the roads in the Town of Fayette. Correction on page 4 – The highway department utilizes two (**connected**) buildings... Under Fire Service-add Canoga District. Under public Transportation (page 9) there are maps of flexible routes and rider use statistics. Under Public Parks and Recreational Facilities-add (WMA) Wildlife Management Association. Under Public Schools-add 3 Amish & Mennonite Schools (Varick) and 2 in Town of Fayette on Leader Road. Include locations and # of students for fire protection and safety reasons. There also are Baptist Schools one being near the Chiropractic College. Perhaps a special use license would help identify these schools for safety purposes. Page 11-under Difficulty Locating Property Addresses, second paragraph change Route 86 to Route 89. Page 11 under Limited Access to Lakefront Properties-include that there is more expensive housing. On page 13- Town of Fayette would like a quarterly newsletter similar to Varick's. The duty needs to be assigned someone- i.e. Supervisor. County's website could be utilized for this purpose. Property Maintenance- it was discussed that it is not possible to be more restrictive than the State unless it is incorporated into zoning. It was suggested that there be more separation between the two towns on some of the items on the Recommended

Hamlets (outline)

Tax Base and Economic Development (Revised)

Upcoming Meetings:

July 18 (3rd Monday) 7:00 Fayette Town Building.

Barb and Bill have a goal to have all chapters drafted for the next meeting and present a mock up of the plan.

We will revisit Hamlets, Historic Resources.

Infrastructures (new)

August 15-- Public Hearing- Venue-Fayette Fire Hall. Will need a legal notice (10 days in advance of meeting) and publicity for the public hearing.


Motion to Adjourn: Carolyn Mc Guane

Second: Bill Larzelere

Vote: approved unanimously

Chairman, Keith Tidball adjourned the meeting at 10:00 pm.

Minutes approved: _____


Carolyn Mc Guane, Secretary

CPC MINUTES –8/15/05

These minutes record the 26 th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held August 15, 2005, 7:00 p.m. at the Town of Fayette Office.

In Attendance:

(Fayette)
Mark Lott
Allan Merrill
Carolyn Mc Guane
Ros Parks
Cindy Lorenzetti
Doug Freier
(Varick)
Bill Larzelere
Thomas Bjorkman
Bob Kayser

Absent:

(Fayette)
Keith Tidball-excused
Jeff Trout

(Varick)
Annie Bachman
Alan Gelatt (excused)
Frankie Long

Other attendees:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Don Maybury (Town of Fayette, Town Board Member)
Bill Kaminski (Varick Board Member)
Joan Teichner (Varick Supervisor)

Vice Chairman, Thomas Bjorkman, called the meeting to order at 7:00 p.m.

Approval of Agenda: (remove # 3- prior meetings minutes unavailable)

Motion: Bob Kayser

Second: Ros Parks

Vote: approved as amended.

Discussion on CPC staffing, attendance and resignations:

Letters were sent out to members who have missed 4 or more meetings. The response and discussion lead tot the following resignations:

Ed Hartman (Fayette)
Betsy Novy (Fayette)
Dan D'Amico (Fayette)

Committee Reports: None

Water & Sewer Infrastructure: Bill Reemsten and Barbara Johnston handed out maps that show water distribution. The Committee reviewed the maps and discussed some discrepancies. The tank by Sampson was discussed and it was stated using it would be cheaper than buying from Waterloo. Grant money may be in the offering.

Ros Parks filled in some areas on the map on Martin, Cosad and Noble Roads where there are water lines. Waterloo and Seneca Falls cannot mix their lines, except for emergencies. Waterloo water is of superior quality. Boody Hill, Hamlet of Fayette, and Popular Beach in Town of Varick are proposed water lines. There are basically 3 sewer plants. None in Fayette, Varick is limited. Two are on depot (Kids Peace area and the Administration area near Hamlet of Romulus, which serves the Hamlet and the prison. New area near Fayette/Varick town line feeds down towards Sampson and down to Willard for treatment. Bill Reemsten will call the various plants to help clarify items discussed. The comment was also made that it is certainly cheaper to provide water than sewer.

Review draft Plan and discuss CPC's review comments

A manageable handout with something that states goals and has maps is needed for the public hearing. The Plan in book form could be held at both Town offices for more detailed information. Tom Bjorkman stated that one could be put on a web site (PDF of each chapter and each map). Perhaps a CD could be created and be available also.

A few of items for correction:

Page 11 –review subdivisions (3 in Varick)

Page 16 –map include Canoga Cemetery - there is no cemetery on Aunkst Road – include Willowdale Cemetery on East Lake Road, Town of Fayette.

There were some Ag district map corrections. There was discussion of adding to Quality of Life (Hamlet and Lake front) a noise ordinance under land use regulations.

Barb said she could take any further correction by phone or e-mail. The timeline for corrections and turning book around is first of September.

Bill Kaminski asked how could we accomplish the many recommendations within the Plan within a three-year period. Bob Kayser suggested that the planning boards delegate to committees for strategies. Land use could be taken care of in zoning. Spend most time on most important issues. It was further suggested that after the public hearing we should identify key issues. For example target 5 top issues, including easy ones to knock off the list and show a quick win. Pick one big one and things that will really show accomplishment.

Comment of praise regarding the Sign on Ritter Road: Doug and Liese Freier have put up a sign regarding the Agriculture disclaimer, required by NYS law in all sales of property in rural/agricultural areas directly across from farmland being converted into residential lot sales. The lengthy controversy of such conversion of land within an agriculture district is what led to the posting of the billboard size sign. It was suggested that Bill and Barb have a picture of the sign in the book.

Preparation for Public Hearing:

Date _ September 19, 2005 at Varick Fire Hall at 7:00

Cindy Lorenzetti will call Loran Long at the Finger Lakes Times to set up press release. Must be in no later than the 8th. Ads and public notice will also be placed in the Reveille Between the Lakes.

Plan for presentation:

Introduce members

Describe the process

Recap work of CPC

Concerned residents got this started

Surveys-results were incredibly alike between the two towns. Collaboration is good, is more meaningful and establishes a broader foundation for decisions

Focus group meetings

How plan is organized

High light goals and recommendations

Go thru chapters –some members could adopt certain chapters.

Process has been visible and was not just farmed out.

Set ground rules for question and comment period. It was agreed that we all allow a 2nd. week for receiving written comments. Deadline for written comments will be in the press release and there will be a choice of three venues to drop off comments- (Stewart Brown & Assoc., Town of Fayette Office, or Town of Varick Office).

Joan Teichner suggested and will provide refreshments for the public hearing. Joan also commented on the wise choice of selecting Stewart Brown & Associates.

Motion to Adjourn: Bob Kayser

Second: Cindy Lorenzetti

Vote: approved unanimously

Vice Chairman, Thomas Bjorkman adjourned the meeting at 9:00 pm.

Minutes approved: _____

Carolyn Mc Guane, Secretary

CPC MINUTES –9/19/2005 –PUBLIC HEARING

These minutes record the 27 th. regular meeting of the Town of Fayette/Town of Varick Comprehensive Planning Commission, held September 19, 2005, 7:00 p.m. at the Town of Fayette Fire House.

In Attendance:

(Fayette)
Keith Tidball, chairman
Mark Lott
Allan Merrill
Carolyn Mc Guane
Ros Parks
Cindy Lorenzetti
Doug Freier
Blaine
(Varick)
Thomas Bjorkman, Vice Chairman
Bill Larzelere
Anne Bachman
Bob Kayser

Absent:

(Fayette)

Jeff Trout

(Varick)

Frankie Long

Other attendees:

Bill Reemtsen, Stuart Brown Associates
Barbara Johnston, Stuart Brown Associates
Don Maybury (Fayette, Town Board Member)
Tom Murray (Fayette, Town Board Member)
Bill Kaminski (Varick Town Board Member)
Joan Teichner (Varick Supervisor)

**Chairman, Keith Tidball called the meeting to order at 7:00 p.m.
Keith led the meeting with the Pledge of Allegiance.**

There were about 30 residents present.

Keith started with introduction of the CPC members from the two towns. (page 1)

Tomas Bjorkman, explained the Public input and involvement that has transpired over the course of the formulation of the Comprehensive Plan. (page 2)

Barb Johnston of Stuart Brown and Associates explained the steps of the Planning Process, Comprehensive Plan Chapters and Land Use Goals (page 3 and 4).

Cindy Lorenzetti spoke about Watershed Protection & Environmental Quality Goals. (page 5)

Keith Tidball spoke about Agriculture and Farmland Goals. (page 6)

Page 2

Bob Kaiser reported on Housing & Residential Development Goals. (page 7)

Anne Bachman spoke on Tax Base & Economic Development Goal. (page 8)

Bill Larzalere explained the efforts to re develop the Seneca Army Depot.(page8)

Transportation and Infrastructure was explained by Ros Parks.(page 9)

Thomas Bjorkman spoke on Community Facilities and Services. (page 10_

Alan Gelatt spoke regarding Hamlet Goals (page 11).

Barbara Johnston spoke regarding Historic Resources, and Implementation Strategies both short-term and long-term. She also addressed the On-going Actions that are ahead of the two towns. (pages 12,13,&14)

Keith Tidball finalized the presentation explaining the next steps to be taken and that the Plan will need to be monitored and updated as necessary. It was suggested that anyone could either speak at the hearing and or could submit written comments by October 3, 2005 to Stuart I. Brown Associates. Inc.

The comments from the public is summarized below:

John Oaks (Fayette) suggested that next time there are public meeting it would be beneficial for there to be a public address system as some voices could not be hear as well as others. It is his understanding that Yates County has taken over all private roads.

Kevin Swartley (Varick) dislikes “discouraging livestock near Hamlets. Etc.” he did agree however with “ the improvement of management”. He suggested we revisit the mediation of farm and non-farm conflicts. Hamlets have extended and CAFO’s have extended also. This should be a “matter of future development”.

Charles Lucido (Fayette) asked about the information on Tax Base & Economic Development Goals and tax base changes. Keith was able to assure him that the analysis is pretty strong.

Kathy Russo stated that she was impressed with the committee’s work and what a positive asset it is for the community.

Bob Kaiser pointed out that the side bar information in the Plan has a great deal of background information that fills in the gaps that lead to decisions. Keith Tidball pointed out that the sidebars and agreements were incredible between the two towns and there were no real hard calls. Surveys and Meetings have really shown what people in the communities want.

Page 3

With no further public comments a motion from Mark Lott and a second from Thomas Bjorkman adjourned the meeting.

Meeting was adjourned by Keith Tidball at 8:20

Minutes approved: _____


Carolyn Mc Guane, Secretary